

## **Student Activities, Student Groups, Intramural Programs and Extracurricular Activities**

(Requests for New and Cooperative Co-curricular Programs)

1. Any group seeking to meet on school premises during non instructional time as a student organization shall submit a written application to the principal. Applications shall include at least the following information:

- a. Name of the organization.
- b. Name(s) of the proposed faculty sponsor(s), if known.
- c. A general statement of the purposes and activities of the organization.
- d. A description of the qualifications for membership, if any.
- e. A statement that the organizing students have read, understood, and agree to comply with TPCA Policy T-JJA and all applicable school guidelines and rules.
- f. Application for curriculum-related student organizations shall include a statement of the relation of the organization to the regular school curriculum. This shall include specific reference to classes or other elements of the educational program which the organization is intended to supplement and a description of how the organization will serve as an extension of or adjunct to the curriculum.
- g. Applications for curriculum-related student organizations shall also include a description of the function of the staff advisor in the promotion, supervision, and leadership of the organization. (However, the principal shall have final authority in determining who the staff advisor will be and what his or her role is.)

2. Certain school activities are considered to be a part of the school program and are not required to request recognition when operating under the direction of the principal. These include:

- School yearbook
- School newspaper
- Choirs and choruses
- Bands, orchestra, and related ensembles
- Forensics, radio, and thespians
- Plays and musicals
- Pep clubs and cheerleaders
- Student council
- Vocational education clubs
- National Honor Society
- Athletics and intramurals
- Formal grade-level class organizations

3. The Administration shall review the application and such other information as he or she considers appropriate and shall approve or disapprove of the organization within 15 school days after receipt of the application. The Administration's decision shall specify whether or not the student organization is approved as a curriculum-related student organization. An organization is directly curriculum related if one or more of the following apply:

- a. The subject matter of the organization is actually taught, or will soon be taught, in a regularly offered course;
- b. The subject matter of the organization concerns the body of courses as a whole;

- c. Participation in the organization is required for a particular course; or
- d. Participation in the organization results in academic credit.

The Administration's decision shall be in writing, and a copy shall be given to the applicant. If the application is disapproved, the Administration shall state the reasons for disapproval in the decision.

4. The applicant may appeal the Administration's decision to the TPCA President or designee by written appeal submitted to the TPCA President using the grievance policy described in Policy T-JII

6. The principal may revoke approval of any student organization at any time upon his or her own initiative or on complaint by any student or staff member for good cause. Revocation may be appealed to the TPCA President or designee and the TPCA Board as provided hereinabove.

7. At any time, the TPCA Board may review the approval of any student organization and revoke the same for good cause.

Cross Ref: T-JII

Adopted 3/16/11