

Part-time and Substitute Support Staff Employment

TPCA will maintain an authorized list of substitute personnel. Prior to adding a person's name to the list a background check shall be carried out in accordance with state law. Personnel shall also submit to a set of fingerprints and a notarized form with information about felony or misdemeanor convictions. Persons failing to provide this information shall not be added to the authorized list.

Authorized personnel at the school will contact substitute employees on a temporary emergency basis.

Compensation will be according to the para-professional pay schedule, at the discretion of the Principal or designee.

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