

Supplementary Materials Selection and Adoption

A teacher may choose to use supplementary materials other than those approved by the Twin Peaks Charter Academy Board of Directors. When supplemental instructional materials are selected, they shall support curriculum standards.

Supplemental instructional materials shall be defined as any instructional materials other than primary materials including, but not limited to, books, novels (supplementary reading and informational materials), periodicals, newspapers, slides and transparencies, models, maps, and electronic media which relate directly to the curriculum and are available for teacher use and/or student selection.

Supplementary materials are used to provide extension, enrichment, support to the curriculum, and are used for less than 10% of the instruction of a course or subject area. These materials should be age appropriate and previewed by the teacher following the guidelines in paragraphs 1, 2, and 3.

These materials will be subject to the following conditions:

1. All supplemental resources must be previewed by the teacher and must comply with applicable copyright laws.
2. Some rented or borrowed motion pictures in video tape format display the warning "For Home Use Only". Such video tapes may be used legally in a school only for instruction. All materials must be clearly related to and supportive of the standards/goals of the course curriculum. They must also be of equal educational value as other alternatives. **The use of electronic media solely for entertainment purposes during instructional time is not acceptable.**
3. When using film resources and other supplemental sources as defined, teachers shall be prepared to respond to the questions in T-IJK-E1
4. The form T-IJK-E2 is to be distributed by each teacher prior to the showing of the first video of the year. Teachers are to abide by the choice of the parents.
5. Book sets for some or all of the class that are required reading by the teacher, must be previewed by the curriculum committee. If materials are approved, the curriculum committee can recommend adoption of book sets as either a one year pilot program subject to administrative approval, or for formal review and adoption by the BOD.

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Cross REF: T-IB, Educational Freedom
T-IJ, Instructional Resources and Materials
T-IGD, Curriculum Adoption