

Field Trips

Field trips of any kind must be for the purpose of supplementing the school's educational programs.

1. The field trip must have prior approval of the Principal or designee, and include an accounting of expected expenses.
2. The teacher's lesson plans should include the attainable objectives of the field trip.
3. The field trip must be chaperoned by an assigned staff member.
4. Each vehicle used for transporting students on field trips must be accompanied by an adult.
5. Written permission to take the trip must be given by the parent or guardian of the student before he/she will be permitted to take the trip.
6. If transportation is necessary, only school-authorized vehicles may be used and the appropriate request filed with the central office. Transportation in private vehicles will follow SVVSD policies EEAG.
7. A business accounting of the trip must be made by the district to TPCA Administration and Business Office, for payment of district supplied services.

Revised: April 16, 2015 (changes sponsored by Finance Committee)

Adopted November 29, 1999

CROSS REF: EEAG- Private Vehicle Transportation
EEAG-E-Forms for Drivers of Private Vehicles
EEAG-R-Student Transportation in Private Vehicles