

School Volunteers

The Board of Directors recognizes that parent's are an integral part of their child's education and utilize a volunteer program to support TPCA's instructional programs and extracurricular activities. Parent volunteers are welcomed and encouraged, at the direction of the teacher. Participation in governance, committees and other volunteer opportunities are critical to the school's success. Volunteers may be involved in activities ranging from working with students on a one-to-one basis to performing tasks not involving students. The purpose of the volunteer program shall be to:

1. Assist employees in providing more individualization and enrichment of instruction.
2. Build an understanding of school programs among interested citizens, thus stimulating widespread involvement in a total education process.
3. Strengthen school/community relations through positive participation.

A volunteer is a person who works on an occasional or regular basis to support the efforts of professional personnel. Such an adult volunteer worker shall serve in that capacity normally without compensation and without employee benefits of any type except for Workers' Compensation and liability protection as provided by state law.

Volunteers may come from all backgrounds and all age groups and may include any persons willing to give their time to one purpose—helping students and school staff. Tasks may involve services in the library, classroom, athletics, music, school play, programs or assisting on field trips and similar activities.

The responsible school personnel shall identify appropriate tasks for volunteers and may plan in-service activities for them so they may become skilled in performing those tasks. An effort shall be made to use the services of all volunteers, but the decision to use a volunteer shall rest with the Principal and/or designee.

Volunteers shall be under the general supervision of a staff member, designated project manager, or committee chair.

Volunteers may on occasion teach and reinforce skills taught by the professional staff. Volunteers providing transportation to students in their personal automobiles for any school-sponsored activities shall meet the provisions of Board policy regarding transportation of students.

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Volunteers shall sign a code of conduct which will be kept on file in the school office.

Volunteers shall be insured for industrial injury/illness and liability under the district insurance programs.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. Volunteers should refer to the Grievance Policy T-KE.

Adopted: November 29, 1999

Revised: June 7, 2012

LEGAL REFS.: C.R.S. 8-40-202 (Workers' Compensation Act)
C.R.S. 24-10-103 (4)(a) (Colorado Governmental Immunity Act)

CROSS REFS.: EEAG, Student Transportation in Private Vehicles
EIB, Liability Insurance
KJ, Relations with Community Organizations
T-KE, Grievance Public complaints