

Test/Assessment Administration

The Twin Peaks Charter Academy Board of Directors recognizes the importance of standardized testing for measuring student achievement and effectiveness of instruction among individuals and systems. The Twin Peaks Charter Academy Board of Directors believes that test preparation takes valuable time away from actual learning. Therefore, minimal school time should be used for test practice. Test taking skills will be taught within the curriculum. While the curriculum must necessarily include information to be tested, under no circumstances is the teaching scope to be narrowed to that of the respective tests. However, test preparation activities allowed by the Twin Peaks Charter Academy Board shall include:

1. Teaching test-taking skills and techniques
2. Allowing student practice on sample objectives or questions provided by the test companies or those developed by Twin Peaks Charter Academy.

School personnel shall not engage in the following test preparation activities:

1. Using actual test items even as examples except when provided as examples by the testing company.
2. Excluding any student from participating in testing unless permitted by district guidelines.
3. Coaching students during test administration.
4. Altering test materials in any way other than to remove stray marks.

Any employee who questions an activity not specifically addressed in this policy should refer the question to the Principal.

Adopted August 27, 1996
Revised September 24, 1998
Revised May 11, 2000