

Student Concerns and Complaints

Grievance procedures shall be available for students to receive fair and prompt (usually within 10 working days) resolution of concerns, complaints or grievances. Students shall observe the established "chain of command" in pursuing a satisfactory resolution, as follows:

1. Teacher
2. Principal
3. Board of Directors

If a complaint remains unresolved, a complainant may refer the matter to the Board of Directors by having a parent or teacher complete a copy of the Academy Complaint Form. Formal complaints shall, in every event, have a written response from the Board of Directors. Under no circumstance shall a Board member take independent action. Instead, any action of the Board shall be based upon a super-majority vote of at least five members.

Approved November 13, 1997