



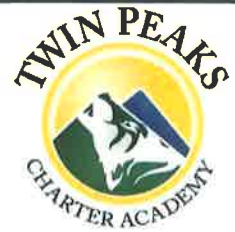
NOTICE OF REGULAR SESSION AND AGENDA

Twin Peaks Charter Academy
West Campus Library

340 S. Sunset Street, Longmont, CO 80501

7:00 PM

Thursday, September 5, 2013



TPCA Mission Statement

Twin Peaks Charter Academy provides students with the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.

Our Legacy:

"Academic Excellence"

Administration:

BJ Buchmann, Principal
Danielle Feeney,
Elementary Principal
Mic Finn, Dean of Students

Board of Directors:

Kathy DeMatteo, President
Pete Wanninger, Vice President
Nikki Stevenson, Secretary
Don Young, Treasurer
Jim Schauer, Member
Mark Newson, Member
Nick Ingegneri, Member

Regular Session: 7:00PM (PUBLIC IS INVITED)

Call to Order and Pledge of Allegiance: Kathy called the meeting to order and led the Pledge of Allegiance. Board members present: Kathy DeMatteo, Don Young, Pete Wanninger, Nikki Stevenson, Nick Ingegneri, Jim Schauer. Staff members present: BJ Buchman (HS/MS Principal/Director), Danielle Feeney (Elementary Principal), Mic Finn (Dean of Students). Others present: Kerry Tay McLean, Lisa Barila, Mansa Shrider, Elizabeth Eppler, Shelley Coleman, Susan Theiss

Amendments to the Agenda:

Approval of August 15 minutes added to agenda
Kathy revised the order of discussion for this session only.

Audience Participation: First come, first served sign-up. Audience participation limited to 5 minutes per person. (None)

Recognition: Pete offered kudos to kids participating in and those supporting TPCA's first volleyball and soccer match. Kathy recognized Dena Terry for promoting the school's communication and events on Facebook. Danielle recognized Katie Gaddis and Kea Toothaker for organizing the upcoming Timberwolf Trot, Libby Eppler and Alycia Burns for organizing Personal Development for K-12 on Aug 30, and Sandy Sandman-Schafer & Elizabeth Miloradovich for organizing PD day for K-12 on Sept 4.

Administrator's Report:

MS/HS Principal/ Director Report – Discussion is in process with staff to establish a consistent practice around the handling of "Late/Make-Up Homework." Formal classroom observations have begun for the year. Pleased to report that the Business Analyst position has been filled, with the start date expected as within the next few weeks. BJ shared leadership vision being communicated to K-12 for developing the curriculum as well as staff leadership.

Elementary Principal Report - Classroom visits are being conducted, with feedback provided to teachers. Leadership teams have started meeting for the Ad Hoc Math Text Review Committee, Writing Team, K-5 Teams, Interventionist Team, and the PBIS team. The first induction seminar was held, with the next one scheduled for Sept 11 on equitable grading practices. Excited to report that the new health clerk/librarian (Carey Paine) has been hired and started this week. Reviewed list of current and expected upcoming job postings.

Facilities Report - Work on the 2nd floor of the high school is now completed, with the exception of a few minor pieces wrapping up. The locker-rooms are now ready for their final inspection. We received approval to proceed with installation of the bleachers.

Approval of Minutes:

BOD Meeting 08/15/13 – Kathy opened for discussion. Pete motioned to approve. Don seconded. Motion to approve minutes as written. 5-0-

8. Action Items

- **First Reading**
- **Second Reading**

- 13-002 Policy T-IKA-R Grading/Assessment (Schauer)

Jim motioned to table until Oct 3rd meeting, to allow curriculum committee an opportunity to review the policy. Kathy seconded. Motion approved. 6-0-0

- 13-003 Policy T-IKA-R2 High School Grading Policy (Schauer)

Jim motioned to table until Oct 3rd meeting, to allow curriculum committee an opportunity to review the policy. Kathy seconded. Motion approved. 6-0-0

- **Third Reading**

9. Discussion: (7:50)

- **School Goals Review from Previous Year-DeMatteo**
CTAP Grade Summary Review & Comparison (TPCA/District/State)
Growth Index Score Review
School Population Summary
Literacy Plans 1-8, 9-12
F/R Percentage

BJ provided general introduction and overview to the newly released TCAP Executive Summary results. An in-depth analysis will be presented in October. Libby Eppler provided a literacy performance/planning update.

- **Re-assignment of Policies for Review- Stevenson**

Nikki gave update on policy reassignment, and reminded members of deadline for review completion.

- **Election Update-Wanninger**

Pete – We've received nominations for 3 candidates: Andrew Howell, Kristen Cherry, Christopher Pearson. The election will be Sept 19 from 8am to 7pm, with the voting booths by the elementary school office. A secondary voting booth will be available during school hours at the High School office. Volunteers are needed and welcome.

- **Booster Club By-Laws – Young**

Don – By-Laws are very similar to those used by the PTO. Nick and Pete asked for clarification in by-law language. Don will incorporate revisions, and redistribute to the BOD for review. The final version will be presented for attorney review.

- **Communication Discussion/Scorecard-DeMatteo**

Kathy – tabling discussion until October.

10. Consent

- **Booster Club By-Laws**

11. Board Communication

Kathy reiterated need for BOD to use Google-docs and offered to be available to train as needed. Any items for the BOD Meeting Agenda must to Kathy by the Sunday before the meeting, if to be included. Please try to complete the Agenda Memo for submissions as well, so that there is an explanation of the context of the agenda item. The first book for the BOD book review is "Boards that Make a Difference." The goal is to review 2 chapters each session.

12. Adjournment (9:30) - Kathy motioned to recess. Don seconded.

13. Executive Session: 9:30 PM

- Student 24-6-402 (4) (h)
- Personnel 24-6-402 (4) (f)

14. Adjourn Executive Session

