



BOARD OF DIRECTORS' MEETING MINUTES

Twin Peaks Charter Academy
340 S. Sunset Street, Longmont, CO 80501

Wednesday, February 6, 2013



TPCA Mission Statement

Twin Peaks Charter Academy provides students with the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.

Our Legacy:

"Academic Excellence"

Administration:

BJ Buchmann, Principal
Danielle Feeney, Asst. Principal
Mic Finn, Dean of Students

Board of Directors:

Robert DuBois, President
Pete Wanninger, Vice President
Nikki Stevenson, Secretary
Don Young, Treasurer
Mark Newson, Member
Kathy DeMatteo, Member
Jim Schauer, Member

1. Executive Session: 6:00 PM

- a. Student 24-6-402 (4) (h)
- b. Personnel 24-6-402 (4) (f)
- c. Legal 24-6-402 (4) (b)
- d. Real Estate 24-6-42 (4) (a)

2. Adjourn Executive Session 6:55 PM

3. Regular Session: 7:00 PM (PUBLIC IS INVITED)

4. Call to Order and Pledge of Allegiance: (7:22) Robert called the meeting to order and led in the Pledge of Allegiance. Members present: Robert DuBois, Pete Wanninger, Jim Schauer, Kathy DeMatteo, Don Young, Nikki Stevenson and Mark Newson. Staff members present: BJ Buchmann, Principal, Danielle Feeney, Assistant Principal and Mic Finn, Dean of Students. Others present: Susan Theiss, Megan Edmiston, Teal Maxwell and Carol Gerke.

5. Amendments to the Agenda: (7:23) Robert added Discussion item e. Real Estate and consent and moved it to after Recognition. He also moved Discussion item c. Winter Benchmark, Discussion item a. Board Election and Discussion item d. Board Member Retention and consent to after Recognition.

6. Audience Participation: (7:24) First come, first served sign-up. Audience Participation limited to 5 minutes per person. None.

7. Recognition: (7:25) BJ recognized Twin Peaks staff members who have been managing and organizing the Reading Challenge Activities with our goal of 2,000,000 minutes. Jim recognized the coaches and students on a great basketball season and Susan noted how impressed she was with the Twin Peaks Geography Bee Team.

8. Administrator's Report: (7:40) BJ informed the Board that a random grouping of 8th graders have been selected to participate in the NAEP assessment study on February 14th. TPCA will also be participating in the online pilot testing for the 7th grade social studies portion of the TCAP assessments. The administration team is working with the business office and staff in preparation of the 13-14 budget and they are reviewing the student and staff needs in preparation of the 13-14 school calendar. BJ and Danielle are sharing an evaluation model at the CLCS League Conference and Bill Watkins will be joining BJ in a Classical Education Round-Table discussion. Lastly, identified staff from TPCA and Peak to Peak will meet to discuss master scheduling strategies and efforts in expanding K-12.

9. Approval of Minutes: (8:33) January 16, 2013 and January 30, 2013. Robert made a motion to approve the minutes of January 16th as written. Jim seconded. Approved 5-0-2. Nikki and Mark abstained. Robert made a motion to approve the minutes of January 30th as written. Jim seconded. Approved 6-0-1. Kathy abstained.

10. Action Items: (8:35)

First Reading:

- a. **12-023 T-GCB-E-4 – Custodian Salary Schedule – Young.** Don made a motion to move to 2nd reading. Nikki seconded. Discussion followed. Vote to move to 2nd reading 7-0-0 (roll call vote).
- b. **12-024 T-GCB-E-5 – Human Resources Representative Salary Schedule – Young.** Don made a motion to move to 2nd reading. Robert seconded. Discussion followed. Vote to move to 2nd reading 0-0-7 (roll call vote).

Second Reading:

- a. **12-007 T-EEA – Student Transportation – Schauer.** Jim made a motion to move to 3rd reading. Robert seconded. Discussion followed. Vote to move to 3rd reading 7-0-0 (roll call vote).
- b. **12-008 T-JJ-E – Student Group/Intramural Participation Code Acknowledgment /Contract – Schauer.** Jim made a motion to table. Robert seconded. Discussion followed. Vote to table 7-0-0 (roll call vote). Item will be back on agenda March 6th.
- c. **12-012 T-IKA-R3 – Course Credit Application – Schauer.** Jim made a motion to move to 3rd reading. Robert seconded. Discussion followed. Vote to move to 3rd reading 7-0-0 (roll call vote).
- d. **2-015 T-IHBIA – Full-Day Kindergarten – Young.** Don made a motion to move to 3rd reading. Nikki seconded. Discussion followed. Vote to move to 3rd reading as amended 7-0-0 (roll call vote).
- e. **12-016 T-IHBIA-E – Full-Day Kindergarten: Fee Schedule and Rules for Enrollment – Young.** Don made a motion to move to 3rd reading. Nikki seconded. Discussion followed. Vote to move to 3rd reading 7-0-0 (roll call vote).
- f. **12-017 – T-JQ – Student Fees, Fines and Charges –Young.** Don made a motion to move to 3rd reading. Kathy seconded. Discussion followed. Vote to move to 3rd reading 7-0-0 (roll call vote).
- g. **12-018 – T-JQ-E1 – 2013-14 Schedule of Student Fees: Academic/Electives – Young.** After discussion, Don made a motion to table with further discussion to follow at next Finance Meeting. Robert seconded. Vote to table 7-0-0 (roll call vote).
- h. **12-019 – T-JQ-E2 – 2013-14 Schedule of Student Fees: Athletics/Activities – Young.** Don made a motion to table with further discussion to follow at next Finance Meeting. Robert seconded. Vote to table 7-0-0 (roll call vote).
- i. **12-020 – T-JQ-R – Student Fees, Fines and Charges: Fees for Use of Textbooks and Items Which are School Property – Young.** Don made a motion to move to 3rd reading. Kathy seconded. Discussion followed. Vote to move to 3rd reading 7-0-0 (roll call vote).

Third Reading:

- a. **12-009 – T-JJIB-R – Athletic Participation Code – Schauer.** Jim made a motion to move to policy. Robert seconded. Discussion followed. Vote to approve to policy 7-0-0 (roll call vote).
- j. **12-010 – T-JJJ-R – Extracurricular, Co Curricular and Intramural Activity Eligibility – Schauer.** Jim made a motion to table with further discussion to follow with Athletic Committee. Robert seconded. Vote to table 7-0-0 (roll call vote). Item will be back on agenda March 6th.

11. Discussion (9:35)

- a. **February Board Election – Wanninger.** Pete reminded the Board that elections are scheduled for Feb 7th and 8th and he requested volunteers, who are not up for re-election, to help at the booth.
- b. **Online Auction Fundraising – DeMatteo.** Kathy presented the Board with an outline detailing the proposed mission and giving focus for an online fundraising campaign. She requested approval from the Board to begin communication for a foundation level fundraiser in April-May and for approval of the mission and focus as discussed.
- c. **Winter Benchmark – DuBois.** The literacy resource team presented the Board with a winter benchmark assessment report. Reading and comprehension testing results

shows improvement, however there are concerns with the math results. Overall tremendous improvement over the last 3 years even amidst struggles of student size and lack of assistance.

- d. **Board Member Retention – DuBois.** The Board discussed Mr. Newson’s excused meeting absences and whether or not he should remain on the Board or be excused from service. It was determined the Bylaws do not require a vote at this time.
- e. **Real Estate – Wanninger.** The Board has spent 2 years negotiating the purchase of additional land to the north, which will provide a continuous piece of property between the main campus and proposed athletic fields. Pete explained the purchase will be funded through a 4-year loan that has already been considered in our long-term planning. The Board would like to bring this into open discussion to formally approve the decision and to allow consummation of agreement.

12. Board Communication (9:45). Robert reminded the Board of a scheduled Work Session on February 13th at 7:15 pm.

13. Consent (9:46)

- a. Student – Tabled
- b. Personnel – Tabled
- c. Real Estate – Vote 7-0-0 to proceed as discussed.
- d. Online Auction Fundraising – Vote 7-0-0 to proceed as discussed.
- e. Board Member Retention – Tabled

14. Comments intended to improve the Board meeting. None

15. Adjourn (9:50) Robert made a motion to adjourn the meeting. 7-0-0.