



BOARD OF DIRECTORS' MEETING MINUTES



Twin Peaks Charter Academy
340 S. Sunset Street, Longmont, CO 80501

Wednesday, March 6, 2013

TPCA Mission Statement

Twin Peaks Charter Academy provides students with the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.

Our Legacy:

"Academic Excellence"

Administration:

BJ Buchmann, Principal
Danielle Feeney, Asst. Principal
Mic Finn, Dean of Students

Board of Directors:

Robert DuBois, President
Pete Wanninger, Vice President
Nikki Stevenson, Secretary
Don Young, Treasurer
Mark Newson, Member
Kathy DeMatteo, Member
Jim Schauer, Member

1. Executive Session: 6:00 PM

- a. Student 24-6-402 (4) (h)
b. Personnel 24-6-402 (4) (f)

2. Adjourn Executive Session 6:55 PM

3. Regular Session: 7:00 PM (PUBLIC IS INVITED)

4. Call to Order and Pledge of Allegiance: (7:06) Members

present: Robert DuBois, Jim Schauer, Kathy DeMatteo, Don Young, Nikki Stevenson, Mark Newson and Nick Ingegneri (board member elect). Excused: Pete Wanninger. Staff members present: BJ Buchmann, Principal, Danielle Feeney, Assistant Principal and Mic Finn, Dean of Students. Others present: Lon Holder, Katie Gaddis, Jen Whitmer, Angel Platt, Rossie Snow, and Susan Theiss.

5. Amendments to the Agenda: (7:07) Robert added Discussion item e. History and Discussion item f. AP Biology and moved them to after Recognition. He also moved Discussion item a. Conceptual Physics and College Algebra to after Recognition. Kathy would like to add Discussion item g. Open House.

6. Audience Participation: (7:08) First come, first served sign-up. Audience Participation limited to 5 minutes per person. None.

7. Recognition: (7:09) BJ recognized the K-6th grade for far exceeding their projected goal of 2,000,000 minutes during the Reading Challenge. He also recognized the PTO and their successful Dodgeball Tournament. The elementary celebrated the Reading Challenge with a character dress up day and Danielle was thankful to have the Cat & the Hat show up courtesy of Lisa Bohannon and the Longmont Public Library. She also wanted to recognize Ryan VanWyk for coordinating the recent autism presentation.

8. Administrator's Report: (8:09) BJ noted the dates for the upcoming TCAP testing for 3rd-10th graders and reminded the Board that administration is reviewing staff needs in preparation of the 2013/2014 budget. He provided the Board with an updated overview of 2013/2014 student enrollment numbers and suggested the Board consider obtaining an external school audit and classical education review to enhance the strategic plan and help prepare for the future of TPCA. Mic informed the Board of the upcoming facility and energy audit assessment.

9. Approval of Minutes: (8:29) February 20, 2013 and February 27, 2013. Robert made a motion to approve the minutes of February 20th as written. Nikki seconded. Approved 6-0-0. Robert made a motion to approve the minutes of February 27th as written. Mark seconded. Approved 5-0-1. Kathy abstained.

10. Action Items: (8:32)

First Reading:

a. 12-027 TPCA 2013-2014 Preliminary Budget - Young. Don made a motion to move to 2nd reading. Nikki seconded. Discussion followed. Vote to move to 2nd reading 6-0-0 (roll call vote).

Second Reading:

- a. **12-008 T-JJ-E – Student Group/Intramural Participation Code Acknowledgment /Contract – Schauer.** Jim made a motion to move to 3rd reading. Nikki seconded. Discussion followed. Vote to move to 3rd reading 0-6-0 (roll call vote). Will come back at 1st reading as separate policies.
- b. **12-018 – T-JQ-E1 – 2013-14 Schedule of Student Fees: Academic/Electives – Young.** Don made a motion to move to 3rd reading. Nikki seconded. Discussion followed. Vote to move to 3rd reading 5-1-0 (roll call vote). Jim voted no.
- c. **12-019 – T-JQ-E2 – 2013-14 Schedule of Student Fees: Athletics/Activities – Young.** Don made a motion to move to 3rd reading. Nikki seconded. Discussion followed. Vote to move to 3rd reading with amendment 6-0-0 (roll call vote).

Robert made a motion to extend the meeting until 10:30 pm. Vote 6-0-0.

- d. **12-022 – T-IC-ICA-E – TPCA 2013-2014 Calendar – DuBois.** Robert made a motion to table. Kathy seconded. Vote to table 6-0-0 (roll call vote).
- e. **12-025 – T-GCB-E-7 – Registrar/Student Advisor Salary Schedule – Young.** Don made a motion to move to 3rd reading. Nikki seconded. Discussion followed. Vote to move to 3rd reading with amendment 6-0-0 (roll call vote).
- f. **12-026 – T-GCB-E-11 – Financial Administrator Salary Schedule – Young.** Don made a motion to move to 3rd reading. Mark seconded. Discussion followed. Vote to move to 3rd reading 6-0-0 (roll call vote).

Third Reading:

- a. **12-010 – T-JJJ-R – Extracurricular, Co Curricular and Intramural Activity Eligibility – Schauer.** Jim made a motion to table. Mark seconded. Discussion followed. Vote to table 6-0-0 (roll call vote).
- b. **12-014 – T-GCB-E-1 – Teacher Salary Schedule – Young.** Don made a motion to approve as policy. Nikki seconded. Discussion followed. Vote to move to policy 6-0-0 (roll call vote).
- c. **12-023 T-GCB-E-4 – Custodian Salary Schedule – Young.** After discussion, Don made a motion to table. Robert seconded. Vote to table 6-0-0 (roll call vote).

11. Discussion: (10:13)

- a. **Conceptual Physics and College Algebra – Schauer.** It has been noted that our current physics textbook is good but is designed for college level students and both our standard and honor students are struggling with it. Jim informed the Board that there is currently no HS teacher representation on the Curriculum Committee and therefore, they asked the HS teachers to research options. Lon Holder presented the Board with an overview on a new physics textbook and asked them to consider approving a switch to *Conceptual Physics* by Paul Hewitt. Rossie Snow asked the Board to consider adding a course addition of college algebra as a 12th grade math alternative to pre-calculus. Her recommended textbook is *College Algebra* by Ron L. Larson and Robert D. Hostettler. The Board requested these textbooks be presented to the Curriculum Committee at their next meeting for review, recommendation and/or input.
- b. **Enrollment – DuBois.** Tabled.
- c. **Mill Levy M.O.U. with District – DuBois.** Robert recently attended a meeting hosted by charter schools of the SVVSD regarding allocations of the MLO funds from the district. TPCA has been asked to sign a memo of understanding between the SVVSD and the district charter schools detailing per school percentage allocations of the MLO fund. The Board has concerns with this document as it has not been reviewed and/or approved by the district. They would instead be open to having a representative from another charter school come and speak regarding the reasons behind this request.
- d. **Accountability/Faculty Committee Parent Survey – Stevenson.** Tabled.

- e. **History – DuBois.** After review and recommendation by the Curriculum Committee, Jennifer Whitmer presented the Board with history textbook selections and the committee’s recommended text of *The Americans* by Gerald A. Danzer, J. Jorge Klor De Alva, Larry S. Krieger, Louis E. Willson and Nancy Woloch. The Board advised the committee to start the 30-day public review process.
 - f. **AP Biology – DuBois.** After review and recommendation by the Curriculum Committee, Shanell Turk presented the Board with AP biology textbook selections and the committee’s recommended text of *Biology* 7th edition by Campbell Pearson. The Board advised the committee to start the 30-day public review process.
 - g. **Open House – DeMatteo.** Kathy informed the Board that the open-house for local realtors and daycare providers has been scheduled for April 11th between 4-6pm. She is requesting Board representation and presence at this event.
- 12. Board Communication (10:25).** Robert reminded the Board of a scheduled Work Session on March 13th at 6:30 pm. Nikki will not be present.
- 13. Consent (10:27)**
- a. Student – Tabled
 - b. Personnel – Tabled
 - c. Enrollment – Tabled
 - d. Mill Levy M.O.U. with District – Vote 0-6-0 to proceed.
- 14. Comments intended to improve the Board meeting.** None
- 15. Adjourn (10:29)** Robert made a motion to adjourn the meeting. 6-0-0.

Minutes approved as amended: 03/20/13