



BOARD OF DIRECTORS' MEETING MINUTES



Twin Peaks Charter Academy
340 S. Sunset Street, Longmont, CO 80501

Wednesday, May 1, 2013

TPCA Mission Statement

Twin Peaks Charter Academy provides students with the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.

Our Legacy:

"Academic Excellence"

Administration:

BJ Buchmann, Principal
Danielle Feeney, Asst. Principal
Mic Finn, Dean of Students

Board of Directors:

Robert DuBois, President
Pete Wanninger, Vice President
Nikki Stevenson, Secretary
Don Young, Treasurer
Mark Newson, Member
Kathy DeMatteo, Member
Jim Schauer, Member

- 1. Executive Session: 6:00 PM Unable to hold session as a quorum could not be established.
2. Adjourn Executive Session 6:55 PM
3. Regular Session: 7:00 PM (PUBLIC IS INVITED)
4. Call to Order and Pledge of Allegiance: (7:03) Members present: Robert DuBois, Pete Wanninger, Jim Schauer, Don Young, and Nick Ingegneri (board member elect). Excused: Kathy DeMatteo, Nikki Stevenson and Mark Newson. Staff members present: BJ Buchmann, Principal, Danielle Feeney, Assistant Principal and Mic Finn, Dean of Students. Others present: Susan Theiss.
5. Amendments to the Agenda: (7:04) None.
6. Audience Participation: (7:05) First come, first served sign-up. Audience Participation limited to 5 minutes per person. None.
7. Recognition: (7:05) BJ recognized the Executive PTO leadership for their efforts in establishing a strong future for TPCA. He also recognized Michele Mansanares and Amy Anderson for their efforts in preparing and finalizing all employee contracts and completing needed financials. BJ congratulated our MS and HS Track and Field athletes for a successful season. Special thanks to Rebecca Parks for her support in planning the off-site evacuation and a special thanks to Nikki Stevenson and the Faculty Committee for hosting the staff party. Robert also acknowledged the staff party it was a nice event that was well attended.
8. Administrator's Report: (7:07) BJ reminded the Board of the Off Site Evacuation which will take place on Friday, May 3rd. He also noted the 7th grade took part in the On-line State Assessment test in Social Studies. Danielle informed the Board of spring assessment testing for 1st-3rd grade using PALS and the benchmark testing for 4th-5th grade. She also noted all of the playground evacuation drills have been completed and went smoothly. She met with the Math Department to discuss future goals and was pleased to mention class pictures were recently taken. Mic updated the Board on the hot water heater replacement cost and extended warranty and noted they are obtaining prices on furniture for the high school addition.
9. Approval of Minutes: (7:31) April 24, 2013. Tabled as a quorum could not be established.
10. Action Items: (7:32)
First Reading:
a. 12-044 - 2013-2014 District Charter School Contract - DuBois. Robert made a motion to move to 2nd reading. Pete seconded. Discussion followed. Vote to move to 2nd reading 4-0-0 (roll call vote).
Second Reading:
a. 12-033 - T-EHC-E2 - Student Responsible Use Guidelines for Technology, Access and Digital Communications - Wanninger. Pete made a motion to move to 3rd reading. Don seconded. Discussion followed. Vote to move to 3rd reading as amended 4-0-0 (roll call vote).

- b. **12-034 – T-EHC-R – Terms, Conditions and Responsible Use Guidelines – Wanninger.** Pete made a motion to move to 3rd reading. Robert seconded. Discussion followed. Vote to move to 3rd reading 4-0-0 (roll call vote).
- c. **12-036 – T-IF – Use of Instructional Time – Schauer.** Jim made a motion to move to 3rd reading. Don seconded. Discussion followed. Vote to move to 3rd reading as amended 4-0-0 (roll call vote).
- d. **12-037 – T-IFC – Multiculturalism – Schauer.** Jim made a motion to move to 3rd reading. Robert seconded. Discussion followed. Vote to move to 3rd reading as amended 4-0-0 (roll call vote).
- e. **12-038 – T-IGA – Curriculum Development – Schauer.** Jim made a motion to move to 3rd reading. Robert seconded. Discussion followed. Vote to move to 3rd reading as amended 4-0-0 (roll call vote).
- f. **12-039 – T-IGA-R – Curriculum Development – Schauer.** Jim made a motion to move to 3rd reading. Don seconded. Discussion followed. Vote to move to 3rd reading as amended 4-0-0 (roll call vote).
- g. **12-040 – T-IHAAD – Double-Dose Reading – Schauer.** After discussion, Jim made a motion to table. Robert seconded. Vote to table 4-0-0 (roll call vote).
- h. **12-041 – T-I-HAAD-E – Double-Dose Reading (Literacy Plan) – Schauer.** Jim made a motion to table. Robert seconded. Vote to table 4-0-0 (roll call vote).
- i. **12-042 – T-GCB – Professional Staff Contract and Compensation – Stevenson.** Don made a motion to move to 3rd reading. Pete seconded. Discussion followed. Vote to move to 3rd reading as amended 4-0-0 (roll call vote).
- j. **12-043 – T-GCBA – Instructional Staff Contracts / Compensation / Salary Schedules – Stevenson.** Don made a motion to move to 3rd reading. Pete seconded. Discussion followed. Vote to move to 3rd reading as amended 4-0-0 (roll call vote).

Third Reading:

- a. **12-031 – T-EHC – Technology, Access and Digital Communication – Wanninger.** Pete made a motion to approve as policy. Robert seconded. Discussion followed. Vote to approve as policy 4-0-0 (roll call vote).
- b. **12-032 – T-EHC-E1 – Responsible Use Guidelines for Technology, Access and Digital Communications (Staff) – Wanninger.** Pete made a motion to approve as policy. Don seconded. Discussion followed. Vote to approve as policy as amended 4-0-0 (roll call vote).

11. Discussion: (8:38)

- a. **Letter to the Times Call – DeMatteo.** The Board reviewed an article from the Longmont Times Call which directed negative attention to local charter schools. Kathy drafted a letter to the editor rebutting their comments with the intention of hopefully informing the community of the positive effect of charters. The Board agreed to submit the letter but revised it to soften the tone. It will be signed by the President and Treasurer on behalf of TPCA.
- b. **Parent Survey – Stevenson.** The Board reviewed a copy of the annual Parent Survey that was sent out to all families in March. They discussed the comments/feedback and suggested prioritizing the concerns that were most critical to the benefit of the school and students. The Board agreed to schedule a special meeting to discuss in further detail and to create an action plan for improvement.

12. Board Communication (9:33). Susan Theiss addressed the Board about lack of communication specifically when meetings have been canceled and/or rescheduled. Pete asked the Board how everyone was coming along with their classroom visits. BJ mentioned that Tony Fontana is scheduled to meet with Board and staff in the next week.

13. Consent (9:38)

- a. Student – Tabled
- b. Personnel – Tabled
- c. Letter to the Times Call – 4-0-0 to proceed as discussed and revised.
- d. Parent Survey – No consent needed.

14. Comments intended to improve the Board meeting. None

15. Adjourn (9:50) Robert made a motion to adjourn the meeting. 4-0-0.