

Twin Peaks Charter Academy
340 S. Sunset Street, Longmont, CO 80501
Board of Directors' Meeting Minutes – Thursday, July 7, 2011

1. **Executive Session: 6:30 PM**
 - a. **Student 24-6-402 (4) (h)**
 - b. **Personnel 24-6-402 (4) (f)**
2. **Adjournment 6:54 PM**
3. **Regular Session: 7:00PM (PUBLIC IS INVITED)**
4. **Call to Order and Pledge of Allegiance: (7:01)** Robert called the meeting to order at 7:02. Nikki seconded. Robert led the Pledge of Allegiance. Board members present: Robert DuBois, Nikki Stevenson, Mark Newson, Kathy DeMatteo, Wendy Allen, Jim Schauer, and Don Young. Staff members present: BJ Buchmann, Principal and Danielle Feeny, Assistant Principal. Others present: Pete Wanninger and Carolyn Allen.
5. **Amendments to the Agenda: (7:02)** In Discussion items would like to move c. Board Development to f. In Discussion items would like to move g. Revision Control to c. In Discussion items would like to delete d. Board Calendar from the agenda.
6. **Audience Participation: (7:04)** First come, first served sign-up. Audience Participation limited to 5 minutes per person. - None
7. **Recognition: (7:05)** BJ recognized the custodial staff (Alfredo, Pam and Alma) for their efforts and planning in cleaning the building and learning to use the new equipment.
8. **Administrator's Report: (7:06)** Enrollment is currently at 893.2. Review and Reminder of the District Audit Process. Classical Education Conference reminder for board members on August 13, 2011, and free webinar about exploring funding opportunities for charter schools on July 20 at 1 p.m.
9. **Approval of Minutes: (7:12)** June 15, 2011 – Robert made a motion to approve minutes for June 15, 2011. Nikki seconded. Minutes were reviewed. No discussion. Robert called the vote. Approved minutes for June 15, 2011. 7-0-0
10. **Action Items: (7:18)**
 - First Reading**
 - Second Reading**
 - Third Reading**
11. **Discussion (7:19)**
 - a. Hillsdale Conference Update – Allen – Danielle and Wendy went to a conference on classical education at Hillsdale College. Purpose of the conference – 1) Educate current and prospective school, personnel, school founders, and community members on what a classical education is and why it is needed. 2) Provide an understanding of the evolution of education. 3) Provide networking opportunities for educators, school founders, and other community members interested in pursuing and promoting a classical education. Danielle sent a copy of the presentation to the board members for our records.
 - b. Review HB 1412 – Young – Don handed out a brief summary about the bill. This bill was created in 2010 by the Colorado General Assembly. The Bill created a committee to make recommendations to the State Board of Education and the House and Senate Educational committees concerning standards for charter schools and charter school authorizers. Their first meeting was September 29, 2010 and just held their last meeting on July 6, 2011. A final report is due August 1, 2011, which will establish standards for charter school applications and renewal processes, performance contracts, oversight and evaluation, ethics and meeting federal and state anti-discrimination laws. The Committee urges charter schools and authorizers to adopt these standards and seek training for their implementation. The Committee recommends the General Assembly and State Board of Education to consider these standards as they work to improve charter school laws and regulations. The recommendations are 1) Charter School Authorizer Standards, 2) Application Process for Charter Schools, 3) Ethical Issues, and 4) Nondiscrimination. Some of the additional recommendations that are being discussed 1) Charter Terms Longer than Five Years, 2) School Finance and Grant Competitions, 3) Transportation, 4) Education Service Provided, 5) Online Education, 6) Waivers, and 7) Charter School Accountability.
 - c. Revision Control – DuBois – We need to make a policy that will be specific on how to make sure our documents are correct and current. We are having some issues with not having updated documents. Don started working on this process. He said that he would continue doing that and get together with the new board secretary to help come up with a policy to get all our documents up-to-date. We need to have a master copy of our documents where everyone can get to them. We would also like to have them on the web site at some point. The new board secretary will be responsible for this and will be trained to make sure we don't have these problems.
 - d. High School Project – DuBois – Pete Wanninger from the TPCA Building Corporation has updated photos on Facebook. Carpet is going in. GTC reinforcing beams around the fire wall in high school noticed that they did not put in reinforcing beams around the fire wall in the K- 8 building. GTC will be taking care of

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this situation to make everything up to standards. They are hoping to get this new project done by the time school starts. Schedule is on track for August 6, 2011. In the gym, the vertical beams are 1 ½ off of center. GTC will need to go to the beams in the gym and reinforce them. Scheduled a walk through for July 8.

- e. Twin Peaks History and Guiding Principles – Allen - Wendy wanted to bring in some previous board members to see what their thoughts and recommendations are since we have so many new board members. Dave Gerke was one of the founding parents for Twin Peaks. Dave was on the board for 4 ½ years. Kathy was also a founding board member for 5 ½ years and was on the curriculum committee. Kathy now works with the Colorado League of Charter Schools. Tina was on the curriculum committee and came on the board in 2003. Lorraine Baxter started on the board in 1997 served for 3 years and then became an employee of TPCA. Dave started talking about the mission statement. He went over what their thoughts were at the time of creating the mission statement. Thanked the board for inviting them to a meeting. Dave mentioned that this was the first time he has ever been invited too. Their thought process when they started discussing TPCA mission statement was what makes TPCA stand out from others schools, public and charter. Kathy started the conversation with the changes that we have made to our mission statement. Handed out a mission statement that was highlighted with the changes that have been made.
- f. Board Development – DuBois – We need to revisit the strategic plan and our operating principals. We need to make annual goals for the board, what do we want to achieve as a board, and board training. Do we want to start this process and when? We need to make sure our school is the best we can make it. Need to have a list of non-negotiable items. We need core principles that we do not touch. Look at our philosophies. Had some discussion on approach of what we need to do as a board.

12. Board Communication (8:40) No regular meeting on July 21, 2011. Board members need to send Nikki vacation schedule. Work session on July 20, 2011, 6:30 – 8:30. Robert will be meeting with BJ on 2nd and 4th Thursdays. Robert has an extra copy of Robert's Rules for Dummies to give away. Nikki is going to take the copy. A parent sent a grievance to BJ regarding Robert as president. Parent has not followed the correct process for the grievance. BJ has tried to contact parent and she has not responded. Robert just wanted to make sure everyone was notified. Don is meeting with Michelle to start getting informed about his treasurer position.

13. Consent Items: (9:38)

- a. Student - None
- b. Personnel – Approval of contracts as discussed in executive session. Robert called the vote. 7-0-0.

14. Adjournment: (9:40) Robert motioned to adjourn the meeting. Mark seconded. Robert called the vote. 7-0-0