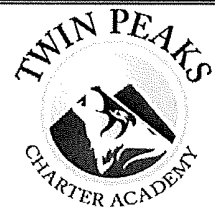




**BOARD OF DIRECTORS'  
MEETING AGENDA**  
Twin Peaks Charter Academy  
340 S. Sunset Street, Longmont, CO 80501  
Thursday, June 19, 2014 7PM  
West Campus Library



### TPCA Mission Statement

*Twin Peaks Charter Academy provides students with a rigorous education and the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.*

### Our Legacy:

*"Academic Excellence"*

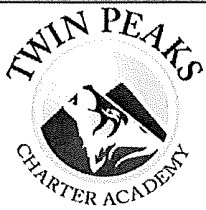
### Administration:

BJ Buchmann, Director/Principal  
Danielle Feeney, Elem. Principal  
Mic Finn, Dean of Students

### Board of Directors:

Kathy DeMatteo, President  
Pete Wanninger, V. Pres.  
Jim Schauer, Secretary  
Marisa Shrider, Treasurer  
Shelley Coleman, Member  
Andrew Howell, Member  
Randy Welch, Member

1. **Executive Session:** 6:30 pm
  - A. Student 24-6-402 (4)(h)
  - B. Personnel 24-6-402 (4)(f)
2. **Regular Session:** 7:00 pm (*PUBLIC IS INVITED*)
3. **Call to Order & Pledge of Allegiance:** DeMatteo opened the meeting and led the Pledge of Allegiance. BOD present: Shelley Coleman, Kathy DeMatteo (Pres), Andrew Howell, Jim Schauer (Sec), Marisa Shrider (Treas), Pete Wanninger (V Pres), Randy Welch. Staff present: BJ Buchmann (Dir/6-12 Prin), Danielle Feeney (Elem Prin), Tracy Volan (Sec to Board), James Holtz, Teal Maxwell. Others present: N/A
4. **Amendments to the Agenda:** DeMatteo added Board Retreat as a discussion item, Wanninger requested that i,ii, iii under Admin Report be added to Discussion, and Buchmann asked to move 11E be moved to follow recognition.
5. **Audience Participation:** N/A
6. **Recognition:** Buchmann recognized Pam Wanninger and Susan O'Reilly for making such great progress with the students in the Summer School Math Program. He recognized Pam Carroll for not only organizing the summer cleaning efforts of the building, but also for hosting the TPCA Overnight bidders with their sleepover (from the Auction). Feeney recognized Carol Gerke for all of her efforts in organizing and leading the interviewing process for new hires, and also the PTO for generously donating over \$2,000 for Singapore Math Manipulatives.
7. **Approval of Minutes:**
  - A. BOD Minutes, June 5, 2014
8. **Administrator's Report:**
  - A. Director's/MS-HS Principal's Report: Buchmann reviewed report, and enrollment summary. He also included information as preplanning for TPCA to host a Classical Education event in November. So far 14 schools have indicated interest in attending the event.
    - i. PD360 Renewal. BOD asked that a PD360 Quarterly Update be provide with the Admin Report in the new school year.
    - ii. Nutrition Services Agreement.
    - iii. Nursing Services Contract. BOD asked that the contract be amended to request that the nurse submit a log of hours worked semi-monthly to TPCA for review.
  - B. Elementary Principal's Report: (Feeney)
9. **Treasurer's Report:** Tabled.
10. **Action Items:** N/A.



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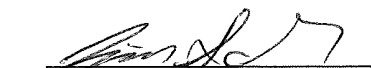
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Andrew Howell, Member  
Randy Welch, Member

Approved by BOD Secretary:

  
Name

7/3/14  
Date

**11. Discussion:**

- A. Bonding Update (Wanninger). Bond Parity Test is now complete. By mid-July, the bond sale should start. Approx. 24-48 hours after they sell the bonds, there will be a joint BOD meeting to sign the required documentation. Reviewed the facility development plan, noting that additional reserves have been added to the contingency fund.
- B. Core Curriculum and Testing Discussion(DeMatteo). Feeney presented an update regarding alignment of the upcoming state testing vs. Core Knowledge, as well as concerns about the expected impact on resources and instructional time. DeMatteo asked the BOD to familiarize themselves with the information in the presentation, such that they can be prepared to form a common BOD position on the subject.
- C. Salary Schedule Discussion (DeMatteo). Tabled to continue discussion at special BOD session June 26.
- D. TPCA Facilities Leases (Wanninger). Presented the leases for the BOD's customary annual approval process.
- E. Improvements to the Commons (DeMatteo). Buchmann introduced Holtz. Holtz reviewed the need, purpose and expected benefits from implementing this proposal to enhance the sound and lighting system in the Commons. This would provide a significant upgrade, that has the support of the Theater and Music department. Additionally, this upgrade will also make the facility more rentable. Some of the old system will be repurposed for use in the Cafetorium (included in the bid). The bid also includes training on the system. The money's to come from the MO that was previously allocated. There are some alternate enhancement add-ons also for consideration in the bid.
- F. Board Officer Election (DeMatteo).

(9:54pm) DeMatteo motioned to extend meeting to 11 pm. Approved 7-0-0.

**12. Consent:**

- A. Student 24-6-402 (4)(h) Tabled
- B. Personnel 24-6-402(4)(f) Tabled
- C. PD360 Renewal. Vote to approve the renewal/purchase of PD360 for \$6,295. Approved: 7-0-0.
- D. Nutrition Services Agreement. Vote to approve the contract: Approved: 6-1(Shrider)-0.
- E. Nursing Services Contract Tabled
- F. Bonding Update No Vote
- G. Core Curriculum and Testing Discussion No Vote
- H. Salary Schedule Discussion Tabled
- I. TPCA Facilities Leases. Vote to retain D.A. Davidson & Co for assistance in underwriting the bond. Approved: 7-0-0.
- J. Improvements to the Commons. DeMatteo motioned, Wanninger seconded. Vote is to accept the bid and approve upgrades not to exceed \$66,000. Approved: 7-0-0.
- K. Board Officer Election.
  - A. President: Kathy DeMatteo (7-0-0)
  - B. Vice President: Pete Wanninger (5), Andrew Howell (2)
  - C. Treasurer: Marisa Shrider (7-0-0)
  - D. Secretary: Jim Schauer (7-0-0)

**12. Board Communication:**

**13. Adjournment:** 10:55 pm