



**BOARD OF DIRECTORS'  
MEETING MINUTES**  
Twin Peaks Charter Academy  
340 S. Sunset Street, Longmont, CO 80501  
Thursday, September 4, 2014 7PM  
West Campus Library



### TPCA Mission Statement

*Twin Peaks Charter Academy provides students with a rigorous education and the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.*

### Our Legacy:

*"Academic Excellence"*

### Administration:

BJ Buchmann, Director/Principal  
Danielle Feeney, Elem. Principal  
Doug Bean, Dean of Students  
Teal Maxwell, Dean of Academics

### Board of Directors:

Kathy DeMatteo, President  
Pete Wanninger, V. Pres.  
Jim Schauer, Secretary  
Marisa Shrider, Treasurer  
Shelley Coleman, Member  
Andrew Howell, Member  
Randy Welch, Member

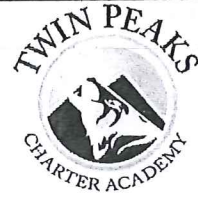
1. **Executive Session 1:** 6:00 pm
  - A. Personnel 24-6-402 (4)(f)
  - B. Student 24-6-402 (4)(h)
2. **Work Session:** 6:30 pm (Public is Invited)

Call to order. BOD Present: Kathy DeMatteo (Pres), Andrew Howell, Shelley Coleman, Marisa Shrider (Treas), Pete Wanninger (V Pres), Jim Schauer (Sec), Randy Welch. Admin: Danielle Feeney (Elem Prin). DeMatteo opened the meeting.

  - A. Book Study
    1. Triple Crown Leadership (Chapt. 1-2)We chose this book as we met the author at the BOD retreat in July. Kathy owned the first 2 chapters and led the discussion of those. Discussed how the book talks about things we have talked about on the board as well... "Finding our Replacement", "Creating & Finding Support for our Strategy". After the 1st two chapters... overall the book seems to be one the BOD is interested. Next Review is to be on 9/18, and Jim will be leading the discussion. Meeting adjourned to the Regular Session.
3. **Regular Session:** 7:00 pm (*PUBLIC IS INVITED*)
4. **Call to Order & Pledge of Allegiance:** DeMatteo led the Pledge of Allegiance and called the meeting to order. In addition to the attendance referenced above, Admin present: BJ Buchmann (Dir/6-12 Prin), Doug Bean (Dean of Students), Teal Maxwell (Dean of Academics), Tracy Volan (Sec to BOD). Others present: Bill Watkins, Tania Kuter.
5. **Amendments to the Agenda:** None.
6. **Audience Participation:** None.
7. **Recognition:** Feeney recognized Jennifer Ransburg, Carol Gerkey & Jeannette Prentice for smooth launch of I-Ready testing. DeMatteo recognized the PTO for doing a great job, and noted that committee participation has been phenomenal. She also recognized Kea Toothaker for the fabulous video promoting the Timberwolf Trot. Schauer recognized Lori West and all involved for a great and very worthwhile High School Back to School event.
8. **Approval of Minutes:**
  - A. BOD Minutes, August 21, 2014. *Approved 5-0-2 (DeMatteo, Coleman).*
9. **Discussion:**
  - A. Classical Education Summit.DeMatteo introduced Bill Watkins & Tania Kuter, who are organizing the summit. Bill noted that the summit, co-sponsored by TPCA and Classical Solutions, will be held Nov 7 & 8. The intent is to provide a venue to show the fit between Core Knowledge and Classical Education, and to provide camaraderie with other CK/CE schools. There will be working sessions/break out groups target to BOD, to Faculty, to administrators. There will be a keynote speaker also. The summit will be marketed to classical charter and private schools, as well as other schools with a classical focus. They are seeking donations from other schools to help fund the event, but expect it to fully run in the black. Marketing efforts are in the works. There will be CECs for teachers who attend. Admission will be no cost for TPCA parents



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**B. Strategic Discussion-TPCA Charter (DeMatteo/Wanninger)**

DeMatteo: This is a follow-up discussion to the earlier meeting where everyone was reintroduced to the school's Charter. BOD members were asked to review the Position statement on Common Core for any potential conflicts with the Charter. Also, noted that the Charter & Position Statement need to be added to the website. ACT Test Profile should be available and promoted to show why we sequence classes the way we do. Should be included in the HS Handbook. Wanninger asked for information on how the TPCA AP Scholar Program is promoted, noting that other honors can be added (like Music, Math)

**C. Strategic Discussion- Communication Paths @TPCA(DeMatteo)**

DeMatteo reminded the BOD that this had been identified as priority #2, to help influence communication in a more positive way. They want to help point any parents who want to voice concerns into the process to follow the policies and use the forms in place. Reviewed the Peak to Peak visual of communication plan. They want the parents to be empowered to give not only concerns, but also suggestions and a way to receive positive feedback and new ideas. Goal is to communicate: ideas, successes, opportunities. Possible subjects of communication: student engagement, facilities, fundraisers, safety questions, special ed/gt, schedules, classroom, discipline/dress code, athletics, activities, policy, volunteer.

**D. Booster Club Bylaws (Wanninger)**

Reviewed Booster Club Bylaws, with suggestions proposed.

**10. Consent:**

- A. Personnel 24-6-402(4)(f) (Exec 1) ... *tabled*
- B. Student 24-6-402 (4)(h) (Exec 1) ... *tabled*
- C. Classical Education Summit ... *no vote*
- D. Strategic Discussion 1 (Charter Document) ... *no vote*
- E. Strategic Discussion 2 (Communication Pathways) ... *no vote*
- F. Booster Club By-Laws ... *tabled*

**11. Board Communication:**

**A. Construction Project Update:**

Wanninger gave an update on the progression of construction, noting that we may be able also get a sign for the High School side, but will need to wait until later in October ensure that the construction budget will accommodate it.

**B. Other as needed:**

- DeMatteo reminded all that any documents for the next BOD meeting are due by Sept 14<sup>th</sup>. Wanninger asked for a preliminary agenda. DeMatteo will provide on the Thursday before the meeting.
- DeMatteo reminded all that Committee Charge Letters are due at the next meeting.

**12. Adjournment: 9pm**

Approved: \_\_\_\_\_  
*[Signature]*  
 Name  
 BOD Sec  
 Title  
 9/18/14  
 Date