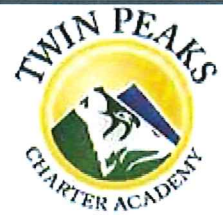


BOARD OF DIRECTORS'
MINUTES Board Retreat / Special Session
Twin Peaks Charter Academy
340 S. Sunset Street, Longmont, CO 80501



Saturday, July 19th, 9:00AM
SVVSD Learning Center - Timberline Room

TPCA Mission Statement

Twin Peaks Charter Academy provides students with a rigorous education and the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.

Our Legacy:

"Academic Excellence"

Administration:

BJ Buchmann, Director/Principal
 Danielle Feeney, Elem. Principal
 Mic Finn, Dean of Students

Board of Directors:

Kathy DeMatteo, President
 Pete Wanninger, V. Pres.
 Jim Schauer, Secretary
 Marisa Shrider, Treasurer
 Shelley Coleman, Member
 Andrew Howell, Member
 Randy Welch, Member

BOD present: Shelley Coleman, Kathy DeMatteo (Pres), Andrew Howell, Marisa Shrider (Treas), Pete Wanninger (V Pres), Jim Schauer, Randy Welch.
 Staff present: BJ Buchmann (Dir/6-12 Prin)
 Other: M. Riegel, B. Vanourek, T. Ellis, L. Barilla, Y. Greenwald

**** Board Retreat: 9:00 am (PUBLIC IS INVITED)**

Discussion:

Welcome and Call to Order: DeMatteo opened the meeting.
 BJ Spoke on the History of TPCA, the Future, and the journey to get where we are now.
 Discuss what is on the Board Member Agreements and the Expectations of the TPCA BOD. Talked about Behavior, 1st Year Requirements, Board Training, Policy Review: Discussions around Guiding Principles, Conflict of Interest, Sunshine Law, Policy Development, Style Guide, and the TPCA Contract.
 Training: Facilitated by Robert Vanourek and Marla Riegel.
 Very good discussions on TPCA Successes, Why we are at TPCA, Being on the Board, and the Alignment Model.
 Concluded with a discussion around the Roles and the Responsibilities of the TPCA BOD.

--- Break for Lunch ---

Discussions on Scorecards, Administrative and BOD.

Each of the Committees are reviewed, how the past year went, plans for the coming year, review of the charge letters. Expectations of 1) Would like all BOD members to get to an Accountability Meeting, 2) Charge Letters due in Sept., 3) Importance of Minutes, 4) Committee Requirements, 5) Get Parents to Participate, 6) File Setup, 7) Calendar, 8) Presentation Schedule to BOD, 9) Meeting Times/Dates 10) Reports for Howl/Growl.

Staff/BOD Representation on Committees... **Marketing** (STAFF Doug B.) (BOD Pete); **Technology** (STAFF Doug B.) (BOD Andrew); **Faculty** (STAFF Danielle F.) (BOD Kathy); **Curriculum** (STAFF Danielle F., Teal M.) (BOD Shelley); **Finance** (STAFF B. Buchmann, M. Manzanares, Need a Teacher.) (BOD Marisa); **Athletics** (STAFF B. Buchmann.) (BOD Jim); **Accountability** (STAFF Danielle F., Teal M., B. Buchmann.) (BOD Pete); **Auction** (STAFF TBD) (BOD Andrew)

Adjournment: 4:55pm

**** Special Session: 5:00 pm (PUBLIC IS INVITED)**

Discussion:

Open Policy T-DB/DBD Annual Budget; Budget Priorities... "Updated policy to reflect 70 days of operating cash. Defined the formula for calculating 70 days cash and added language reflecting the board's intent to maintain \$500,000 additional cash to cover facilities maintenance.

This was done to improve the school's credit worthiness and protect financial health.

Consent:

T-DB/DBD Annual Budget; Budget Priorities.... Change the language in the policy in order to enhance credit rating as described above.

Kathy called the Vote to move to 2nd Reading, Jim 2nd Approved (7, 0, 0)

Adjournment: 5:20pm

9-18-14

