



**BOARD OF DIRECTORS'  
MEETING AGENDA**  
Twin Peaks Charter Academy  
340 S. Sunset Street, Longmont, CO 80501  
Thursday, November 20, 2014 7PM  
West Campus Library



**TPCA Mission Statement**

*Twin Peaks Charter Academy provides students with a rigorous education and the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.*

**Our Legacy:**

*"Academic Excellence"*

**Administration:**

BJ Buchmann, Director/Principal  
Danielle Feeney, Elem. Principal  
Doug Bean, Dean of Students  
Teal Maxwell, Dean of Academics

**Board of Directors:**

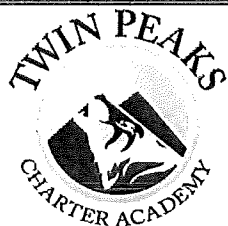
Kathy DeMatteo, President  
Pete Wanninger, V. Pres.  
Marisa Shrider, Treasurer  
Jim Schauer, Secretary  
Shelley Coleman, Member  
Andrew Howell, Member  
Randy Welch, Member

Approved:

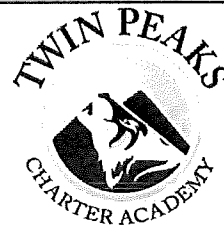
Name

Date

1. **Executive Session:** 6:00 pm
  - A. Personnel 24-6-402(4)(f)
  - B. Student 24-6-402 (4)(h)
2. **Work Session:** Book Study 6:30 pm
  - A. Triple Crown Leadership Chapters 7&8 - Howell
3. **Regular Session:** 7:00 pm (*PUBLIC IS INVITED*)
4. **Call to Order & Pledge of Allegiance:** Wanninger called the meeting to order and led the Pledge of Allegiance. BOD present: Pete Wanninger (V Pres), Marisa Shrider (Treas), Jim Schauer (Sec), Andrew Howell, Shelley Coleman. BOD absent: Kathy DeMatteo (Pres), excused; Randy Welch, excused. Staff Present: BJ Buchmann (Dir/6-12 Prin), Danielle Feeney (K-5 Prin), Tracy Volan (Sec to BOD). Others Present: Regan Sample.
5. **Amendments to the Agenda:** None
6. **Audience Participation:** None
7. **Recognition:** Buchmann recognized Jen Whitmer for organizing and managing the 8<sup>th</sup> graders in conjunction with the Naturalization Ceremony. Approximately 26 new citizens were naturalized, from 17 countries. Registrars Marilyn Putrah and Tracy Volan for scaling down the enrollment presentation to 8 slides, for all of those involved with the Classical Education Summit, as well as TPCA educators who participated (Mr. Schufer, Ms. Esterline, Ms. Gilmore, Ms. Maxwell). Senior Anne Coleman was recognized for earning semi-finalist status for Boettscher Scholarship. Feeney recognized Mr. Tim Ellis for generously donating his time to take the school class pictures.
8. **Approval of Minutes:**
  - A. BOD Minutes: October 16, 2014.  
*Approved: 3-0-2(Coleman, Wanninger)*
  - B. BOD Minutes: November 6, 2014  
*Approved: 5-0-0*
9. **Administrators Report:** Buchmann presented the update of the Amin Report/Scorecard for finance, academics, culture, and staff.
10. **Treasurer's Report:** Shrider noted that the audit has been finalized.
11. **Action Items:**
  - A. First Reading:
    - i. 14-009 FY-2015 Supplemental Budget  
Shrider motioned to 2nd reading, Howell seconded. *Approved: 5-0-0.*
  - B. Second Reading:
    - i. 14-002 T-BGB-Policy Adoption (Schauer)  
Schauer motioned to 3<sup>rd</sup> reading, Howell seconded. *Approved: 5-0-0.*
    - ii. 14-003 T-DKC-R-1-Funds Request (Shrider)  
Shrider motioned to 3<sup>rd</sup> reading, Schauer seconded. *Approved: 5-0-0.*
    - iii. 14-006 TPCA Bylaws (Coleman)  
Coleman motioned to 3<sup>rd</sup> reading, Shrider seconded. *Approved: 5-0-0.*
    - iv. 14-007 T-IKA-R Grading Assessment System (Coleman)  
Coleman motioned to table, Schauer seconded. *Approved: 5-0-0.*
    - v. 14-008 T-IKA-R2 HS Grading Policy (Coleman)  
Coleman motioned to table, Schauer seconded. *Approved: 5-0-0.*



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#### C. Third Reading:

- i. 14-001 BE-School Board Meetings (DeMatteo)

Wanninger motioned to table, Howell seconded. *Approved: 5-0-0.*

Wanninger to check CO statues to see if Audio recording of meetings is now mandated. Other changes: not sure they wanted to reference specific days and meeting times as being mandated, didn't want to include an ending time for the meeting, as it would then require a policy override to extend a meeting. Felt there needed to be a section on Emergency meetings.

- ii. 14-004 T-JJ-E1-Student Participation (Shrider)

Shrider motioned to policy, Howell seconded. *Approved: 5-0-0.*

- iii. 14-005 T-JQ-R- Student Fees (Shrider)

Shrider motioned to policy, Howell seconded. *Approved: 5-0-0.*

#### 12. Committee Reports:

1. Accountability: (Wanninger) Expect to have possible January presentation to staff and BOD of data analysis results. They're now at the point of looking for root causes in flat areas in student growth, and comparing 1, 3, and 5 year trends. This data is expected to impact the UIP. Rob Moran, Stats Teacher has been very instrumental in helping with the data analysis. Also still ahead: BOD metrics.
2. Athletics/Activities – minutes not available for the packet
3. Auction – minutes not available for the packet
4. Curriculum: (Coleman) Reviewed minutes submitted. Concerned about making a rush decision on the second language offering. It was agreed that the committee could postpone presenting their recommendation until January.
5. Faculty – minutes not available for the packet
6. Finance – minutes not available for the packet
7. Marketing – minutes not available for the packet
8. Technology – minutes not available for the packet
9. Other: PTO: Reviewed minutes submitted.

#### 13. Committee Charge Letters:

1. Accountability

#### 14. Consent:

- A. Personnel 24-6-402(4)(f) *No Vote*
- B. Student 24-6-402 (4)(h) *No Vote*
- C. Committee Charge Letters

- i. Accountability: *Approved as Ammended: 5-0-0.*

#### 15. Board Communication:

- A. Construction Update – Wanninger presented the financial update on the construction project.
- B. An additional executive session was set to be prior to the regular meeting on Dec. 18<sup>th</sup>.

#### 16. Adjournment: 10pm