



**BOARD OF DIRECTORS'  
MEETING MINUTES**  
Twin Peaks Charter Academy  
340 S. Sunset Street, Longmont, CO 80501  
Thursday, October 16, 2014 8am  
TPCA Commons



**TPCA Mission Statement**

*Twin Peaks Charter Academy provides students with a rigorous education and the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.*

**Our Legacy:**

*"Academic Excellence"*

**Administration:**

BJ Buchmann, Director/Principal  
Danielle Feeney, Elem. Principal  
Teal Maxwell-Richards, Dean of Academics  
Doug Bean, Dean of Students

**Board of Directors:**

Kathy DeMatteo, President  
Pete Wanninger, V. Pres.  
Jim Schauer, Secretary  
Marisa Shrider, Treasurer  
Shelley Coleman, Member  
Andrew Howell, Member  
Randy Welch, Member

*[Handwritten signature]*  
11/20/14

1. **Work Session:** 8:00 am – 10:00am
  - A. Call to Order & Pledge of Allegiance:
  - B. Welcome
  - C. State of the School Presentation  
Presentation by Administration on 2013-14 results, analysis and strategy for the 2014-15 school year.
  
2. **Regular Session:** 10:00 am (*PUBLIC IS INVITED*)
  - A. Call to Order. DeMatteo called the meeting to order. BOD Members present: Kathy DeMatteo (Pres), Marisa Shrider (Treas), Jim Schauer (Sec), Andrew Howell. Staff present: BJ Buchmann
  - B. Action Items
    - i. First Reading
      - a) 14-003 T-DKC-R-1 Funds Request (Shrider) Shrider motioned to table, DeMatteo seconded. Approved: 4-0-0
      - ii. Second Reading
        - a) 14-001 BE-School Board Meetings (DeMatteo) DeMatteo motioned to 3<sup>rd</sup> reading, Schauer seconded. Approved: 4-0-0
        - b) 14-002 T-BGB Policy Adoption (Schauer) Schauer motioned to table, DeMatteo seconded. Approved: 4-0-0.
        - c) 14-005 T-JJ-E1 Student Participation (Shrider) Shrider motioned to 3<sup>rd</sup> Reading, Howell seconded. Approved: 4-0-0
        - d) 14-006 T-JQ-R Student Fees (Shrider) Shrider motioned to 3<sup>rd</sup> reading, DeMatteo seconded. Approved: 4-0-0
    - C. Committee Reports.  
DeMatteo: Faculty and Finance are working on an evaluation process. Athletics and Marketing are working on proposal for how to handle advertising on campus, to be present to the BOD at the first meeting in Dec. Finance is working on the 5 year plan, supplemental budget, MOU documentation. Howell: Technology is working through improving implementation of google calendars. Also discussing possibility of developing our own email addresses with our own domain name. (Buchmann): Mr. Bean is to provide plans for media center to committee. DeMatteo: Auction is working on the distribution plan for funds in advance of this year's auction. Curriculum is working on having a 2<sup>nd</sup> language recommendation to the board by Dec 4. Buchmann: Shuffer plans to start 4<sup>th</sup> & 5<sup>th</sup> grade Latin club in November. Marketing: Buchmann mentioned a concern that he's not yet seen a marketing plan for the upcoming enrollment meetings. He's working to ensure promotion of the events.
    - D. Adjournment (11:00 am)