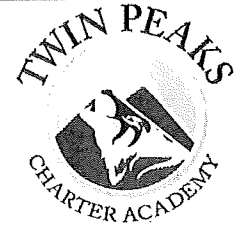


BOARD OF DIRECTORS' MEETING MINUTES

Twin Peaks Charter Academy
340 S. Sunset Street, Longmont, CO 80501



Thursday, February 19, 2015 7PM
West Campus Library

TPCA Mission Statement

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Our Legacy:

"Academic Excellence"

Administration:

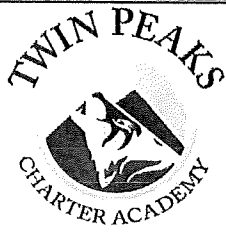
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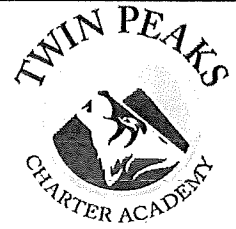
Kathy DeMatteo, President
Pete Wanninger, V. Pres.
Marisa Shrider, Treasurer
Jim Schauer, Secretary
Shelley Coleman, Member
Andrew Howell, Member
Randy Welch, Member

Approved:
Jim Schauer
Name
BOARD Secretary
Title
Date

- 1. Executive Session: 6:00 pm
A. Personnel 24-6-402(4)(f)
2. Regular Session: 7:00 pm (PUBLIC IS INVITED)
3. Call to Order & Pledge of Allegiance: DeMatteo called the meeting to order and led the Pledge of Allegiance. BOD Present: Kathy DeMatteo (Pres), Pete Wanninger (V.Pres), Marisa Shrider (Treas), Jim Schauer (Sec), Shelley Coleman, Andrew Howell, Randy Welch. Staff Present: Teal Maxwell (Dean of Academics), Doug Bean (Dean of Students), Tracy Volan (Sec to BOD), Dena Terry, Debbie Esterline. Others Present: Harry Mott
4. Amendments to the Agenda: Coleman Please move curriculum textbook review to follow "Recognition."
5. Audience Participation: N/A.
6. Recognition: Maxwell Recognized Danielle Feeney for organizing and all those who helped, including Marisa Shrider for a flawless Core Knowledge conference presentation. We received a host of positive and strong feedback from the event. She also praised parents and teachers who presented. Shrider also praised the Core Knowledge Conference. Bean recognized Brad Agee, as we move into testing season, for helping to schedule testing and working hard to make sure the testing impact to instruction is as minimal as possible. DeMatteo praised the recent PTO Dodgeball tournament, and the HS Sadie Hawkins dance, as lots of good clean fun going on at all grades for the school. Coleman noted that the students were thrilled with the addition of the Mr. Timberwolf competition to the dance weekend, and that such events help build school spirit and culture.
7. Approval of Minutes:
A. BOD Minutes: January 8, 2015 ...Approved (6-0-0)
B. BOD Minutes: February 5, 2015 ...Approved as Amended (6-0-0)
8. Treasurer's Report: Shrider only received the September report the day before. The expectation is that financials will be caught up through December by the end of this month to meet reporting requirements. The treasurer's report is to go on the next BOD meeting agenda (3/5/15).
9. Action Items:
A. First Reading:
i. 14-012 T-GCA-R37 Counselor Job Descr. (DeMatteo) ...Approved to 2nd reading (6-0-0)
ii. 14-013 T-GCOA-E4 Teacher Rubric (DeMatteo) ...Approved to 2nd reading (6-0-0)
iii. 14-014 T-IJOA Field Trips (Shrider) ...Approved to 2nd reading (6-0-0)
iv. 14-015 T-IJOA-E Field Trips Form (Shrider) ...Approved to 2nd reading (6-0-0)
v. 14-016 T-IJOA-R Field Trips (Shrider) ...Approved to 2nd reading (6-0-0)
vi. 14-017 T-JQ Student Fees, Fines and Charges (Shrider) ...Approved to 2nd reading (6-0-0)
vii. 14-018 T-JQ-E1 Schedule of Student Fees (Shrider) ...Approved to 2nd reading (6-0-0)
viii. 14-019 T-JQ-E2 Schedule of Student Fees - Athletics & Activities (Shrider) ...Approved to 2nd reading (6-0-0)



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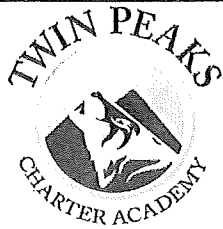
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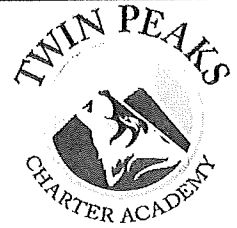
- xx. 14-020 T-JQ-R Student Fees, Fines and Charges (Shrider)
... *Vote to move to 2nd reading (0-0-6) (policy not opened)*
- xxi. 14-022 T-GCB-E1 Teacher Salary Schedule (Shrider)
... *Approved to 2nd reading (6-0-0)*
- xxii. 14-022 T-GCB-E2 Salary Schedule – Instructional Asst (Shrider)
... *Approved to 2nd reading (6-0-0)*
- xxiii. 14-023 T-GCB-E3 Salary Schedule – Secretary, Clerk, Bookkeeper (Shrider) ... *Approved to 2nd reading (6-0-0)*
- xxiv. 14-024 T-GCB-E4 Salary Schedule – Custodian (Shrider)
... *Approved to 2nd reading (6-0-0)*
- xxv. 14-025 T-GCB-E6 Salary Schedule – Dean (Shrider)
... *Vote to move to 2nd reading (0-0-6) (policy not opened)*
- xxvi. 14-026 T-GCB-E7 Salary Schedule – Registrar (Shrider)
... *Vote to move to 2nd reading (0-0-6) (policy not opened)*
- xxvii. 14-027 T-GCB-E8 Salary Schedule – Playground Monitor, Building Aid (Shrider) ... *Approved to 2nd reading (6-0-0)*
- xxviii. 14-028 T-GCB-E9 Salary Schedule – PARA (Shrider)
... *Approved to 2nd reading (6-0-0)*
- xxix. 14-029 T-GCB-E10 Salary Schedule – Asst Principal (Shrider)
... *Approved to 2nd reading (6-0-0)*
- xxx. 14-030 T-GCB-E11 Salary Schedule – Financial Admin (Shrider)
... *Vote to move to 2nd reading (0-0-6) (policy not opened)*
- xxxi. 14-031 T-GCB-E12 Salary Schedule – HR (Shrider)
... *Vote to move to 2nd reading (0-0-6) (policy not opened)*
- xxxii. 14-032 T-GCB-E13 Salary Schedule – BOD Sec/Ex.Asst (Shrider)
... *Vote to move to 2nd reading (0-0-6) (policy not opened)*
- xxxiii. 14-033 T-GCB-E14 Salary Schedule – Maint Supvr (Shrider)
... *Vote to move to 2nd reading (0-0-6) (policy not opened)*
- xxxiv. 14-034 T-GCB Professional Staff Contracts/Compensation (Shrider) ... *Approved to 2nd reading (6-0-0)*
- xxxv. 14-035 T-GCBA Instructional Staff Contracts/Compensation (Shrider) ... *Approved to 2nd reading (6-0-0)*
- xxxvi. 14-036 T-GCBB Admin Staff Contract (Shrider)
... *Approved to 2nd reading (6-0-0)*
- xxxvii. 14-037 T-GCBB-E Teacher Contract (Shrider)
... *Approved to 2nd reading (6-0-0)*
- xxxviii. 14-038 T-GCBB-E1 Principal Contract (Shrider)
... *Approved to 2nd reading (6-0-0)*
- xxvii. 14-039 T-GCBB-E2 Contract for Admin Asst/BMgr/AP & SS (Shrider) ... *Approved to 2nd reading (6-0-0)*
- xxviii. 14-040 T-GCBB-E3 Custodial/Health Clerk/IA Contract (Shrider)
... *Approved to 2nd reading (6-0-0)*
- xxix. 14-041 T-GCBB-E3 Custodial/Health Clerk/IA Contract – No Benefits (Shrider) ... *Approved to 2nd reading (6-0-0)*
- xxx. 14-042 T-IHBIA Full Day Kindergarten
... *Approved to 2nd reading (6-0-0)*
- xxxi. 14-043 T-IBHIA-E Full Day Kindergarten Fee Schedule
... *Approved to 2nd reading (6-0-0)*



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A. Second Reading:

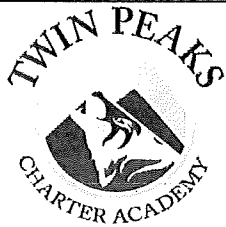
- i. 14-011 T-IIB Class Size (Wanninger)
... Tabled (7-0-0)
Maxwell noted that instructional staff would welcome the reduction and that it would strengthen morale. Coleman noted that the reduction in class size would also support the BOD's goal of student achievement. Shrider noted that it might also help us get back to a perceptions of desirability with enrolling parents. General support was for the 24/25 version (see handout). DeMatteo asked to see budget draft before deciding which number to support, with the goal being of reducing class size as low as possible.

B. Third Reading:

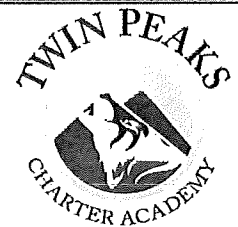
- i. 14-010 T-GCA-R8 Interventionist Job Descr. (DeMatteo)
... Approved to policy (7-0-0)

1. Committee Reports:

- A. Accountability (Wanninger) No minutes provided
B. Athletics/Activities (Schauer) No minutes provided.
C. Auction (Howell) No minutes provided.
Auction will run from March 11 through 20th. The committee is starting to review the financials, and is gathering donations.
D. Curriculum (Coleman) Minutes in packet.
i. Textbook Review - Math (Dena Terry presented). Terry recognized Claire Baldwin, Pam Wanninger, Collete Louter and others for assistance in the review process. Dimensions math is the text that's being recommended, for several reasons. Cassie, our consultant with Singapore Math recommends it as the text that beset supports the continuation of that program. It also provides leveled homework, and incorporates journal writing into the lessons. The set we have is borrowed. Terry is to notify Coleman when the sample is available to display for 30 day parent review.
ii. Textbook Review - MS Science (Debbie Esterline presented). Esterline also thanked David McCall, and Quinn Kirner for assisting with the review process. They reviewed 3 different texts, and are recommending the Pearson version called "Interactive Science." Students will receive their own text/workbooks. It has all of the common core and state standards addressed, and can be arranged to match our Core Knowledge sequence. Additionally, the next version of the text is coming out in a few weeks, and will be available for the same price. It provides great teacher resources. The lessons are extremely focused, and the vocabulary is appropriate for our middle school students. Writing is included in the lessons. Standardized test practice built into each chapter end.



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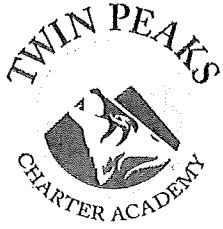
- E. Faculty (DeMatteo) Minutes in packet.
Coleman asked that when making changes to the teacher evaluation rubric, that consideration be given to ensure that it supports TPCA's values, and not those of external entities.
- F. Finance (Shrider) Minutes in packet.
Reviewing fee related policies, how they impact the organization from the student, parent and staff perspective. Reviewing salary schedules, contracts, etc. also. And getting budget ready to present at the next Board Meeting.
- G. Marketing (Wanninger) Minutes in packet.
- H. Technology (Howell) Committee disbanded.
- I. Other
 - A. PTO Minutes in packet.

12. Discussion:

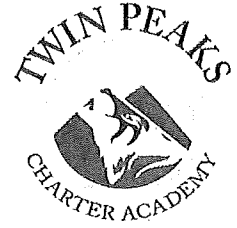
- A. March's Book Discussion - "An Introduction to Classical Education" by Christopher Perrin (DeMatteo/Coleman) DeMatteo – everyone's received link to online version of the book. Coleman will lead the review at the next BOD meeting. Admin has requested a special session to review the approach for HS with AP and Classical Education. The review will consider if the original student tracts developed are still in alignment with what the BOD wanted for the student experience.
- B. Board Leadership Academy (DeMatteo) Will be Saturday March 7th from 9 to Noon. So far, there's been great response from the staff, and parent sign-up is starting to come in. The meeting will be posted as a BOD work session in the EC Media Center.
- C. Policy T-KH-E -- Gift Acceptance Form (Howell/Schauer) Howell noted that suggestions from Finance have been incorporated into the version presented. Per policy T-BGB, presenting for BOD approval, with consent vote.
- D. Addition of 2nd Language at TPCA 2015-2016 (Coleman) ... tabled as BJ and Danielle were both not in attendance at the BOD meeting.
- E. Strategic Planning Discussion (Wanninger)
- F. Assessment Waiver (DeMatteo/Coleman)
- G. Board Evaluation (DeMatteo) - *No Consent Vote Needed*
Would like the BOD to evaluate together in a group work session.
The results will then get published in the Howl and Grow.

13. Consent:

- A. Exec 1: Personnel 24-6-402(4)(f) ... tabled
- B. March's Book Discussion ... no vote
- C. Board Leadership Academy ... no vote
- D. T-KH-E Gift Acceptance Form
... *Approved to policy as submitted (6-0-1 (Wanninger))*
- E. Addition of 2nd Language at TPCA 2015-2016 ... tabled
- F. Strategic Planning Discussion ... tabled
- G. Assessment Waiver ... tabled
- H. Text Book Review
Vote to approve science and math textbook recommendations for 30 day review. (7-0-0)



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14. Board Communication:

- A. Construction Update (Wanninger) They will start installing the turf within a couple of weeks, weather permitting.
- B. Wanninger noted that we need to ask the district to include us in the bonding process, per the state law.
- C. Charter School Conference is March 26th.
- D. Work session for HS curriculum alignment was set for March 26th at 7pm in the EC Media Center.

15. Adjournment: 9:30pm

