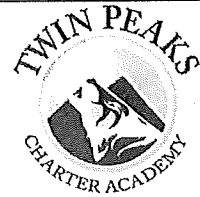


**BOARD OF DIRECTORS'
MEETING MINUTES**
Twin Peaks Charter Academy
340 S. Sunset Street, Longmont, CO 80501
Thursday, March 5, 2015 7PM
West Campus Library



TPCA Mission Statement

Twin Peaks Charter Academy provides students with a rigorous education and the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.

Our Legacy:

"Academic Excellence"

Administration:

BJ Buchmann, Director/Principal
Danielle Feeney, Elem. Principal
Doug Bean, Dean of Students
Teal Maxwell, Dean of Academics

Board of Directors:

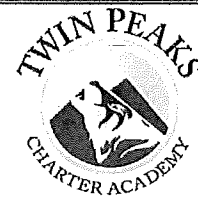
Kathy DeMatteo, President
Pete Wanninger, V. Pres.
Marisa Shrider, Treasurer
Jim Schauer, Secretary
Shelley Coleman, Member
Andrew Howell, Member
Randy Welch, Member

Approved:
<u>Jim Schauer</u>
Name
<u>Board Secretary</u>
Title
<u>[Signature]</u>
Date

1. **Executive Session 1:** 6:00 pm
 - A. Personnel 24-6-402(4)(f)
2. **Executive Session 2:** 6:30 pm
 - A. Personnel 24-6-402(4)(f)
 - B. Student 24-6-402(4)(f)
3. **Regular Session:** 7:00 pm (*PUBLIC IS INVITED*)
4. **Call to Order & Pledge of Allegiance:** DeMatteo opened the meeting and led the Pledge of Allegiance. BOD present: Kathy DeMatteo(Pres), Marisa Shrider(Treas), Jim Schauer(Sec), Shelley Coleman, Andrew Howell. Absent: Randy Welch, Pete Wanninger. Staff present: BJ Buchmann(Dir/6-12 Prin), Danielle Feeney(Elem Prin), Teal Maxwell (Dean of Academics), Doug Bean (Dean of Students), Tracy Volan (Sec to the BOD). Others present: Mr Garcia & daughter Alexis Garba Garcia.
5. **Amendments to the Agenda:** DeMatteo moved the admittance policy override discussion to follow "Recognition."
6. **Audience Participation:** None
7. **Recognition:** BJ recognized Raquel DeGroot for coordinating resources for a 2015-16 parent engagement opportunity with our bi-lingual parents and interpreters; the Marketing Committee for a strong representation in the SVVSD "District Options" brochure, and for the internal marketing effort with the recently mailed letter to parents. Many thanks also to Mrs. Teresa Abernathy, Darlene Byers, Pooja Bahirat, and Darlene Dixon for preparing the mailing; Brad Agee for managing the upcoming CMAS training. Danielle recognized teachers Lucy Copperberg, Haley Higgins, Carol Ann Austin, Sandy Sandman Schafer, Rhonda Vahlencamp for orchestrating a successful Reading Challenge. Jim recognized student Torey Dawson, for receiving Honorable Mention for the district Leadership Award. Howell recognized the elementary music program for an enjoyable concert yesterday, and also for the new stage lights. Kathy recognized the Building Corp for all of their work in the expansion of the facilities. We've received many complements on the facilities. Amy Anderson was also recognized for negotiating only a 6% increase in staff health benefits, when the industry is seeing an average of 13% increases.
8. **Approval of Minutes:**
 - A. BOD Minutes: February 26, 2015 *Approved: 5-0-0.*
9. **Treasurer's Report:** Shrider: No Finance Statement has been received since the last BOD meeting. Currently, the Finance Office is working to prepare the October financial statement.
10. **Action Items:**
 - A. First Reading:
 - i. 14-044 FY16 Proposed Budget (Shrider) Presented the initial draft of the new school year's budget.
Approved to 2nd Reading (5,0,0)
 - B. Second Reading:
 - i. 14-012 T-GCA-R37 Counselor Job Descr. (DeMatteo)
Tabled to next meeting (5,0,0)
 - ii. 14-013 T-GCOA-E4 Teacher Rubric (DeMatteo)
Tabled to April 2nd meeting (5,0,0)
 - iii. 14-014 T-IJOA Field Trips (Shrider)
Approved to 3rd Reading (5,0,0)



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10. Action Items (continued):

A. Second Reading:

- v. 14-015 T-IJOA-E Field Trips Form (Shrider)
Approved to 3rd Reading (5,0,0)
- vi. 14-016 T-IJOA-R Field Trips (Shrider)
Approved to 3rd Reading (5,0,0)
- vii. 14-017 T-JQ Student Fees, Fines and Charges (Shrider)
Approved to 3rd Reading (5,0,0)
- viii. 14-018 T-JQ-E1 Schedule of Student Fees (Shrider)
Tabled (5,0,0)
- ix. 14-019 T-JQ-E2 Schedule of Student Fees – Athletics & Activities (Shrider) *Tabled (5,0,0)*
- x. 14-022 T-GCB-E1 Teacher Salary Schedule (Shrider)
Tabled (5,0,0)
- xi. 14-022 T-GCB-E2 Salary Schedule – Instructional Asst (Shrider)
Tabled (5,0,0)
- xii. 14-023 T-GCB-E3 Salary Schedule – Secretary, Clerk, Bookkeeper (Shrider) *Tabled (5,0,0)*
- xiii. 14-024 T-GCB-E4 Salary Schedule – Custodian (Shrider)
Tabled (5,0,0)
- xiv. 14-027 T-GCB-E8 Salary Schedule – Playground Monitor, Building Aid (Shrider)
Tabled (5,0,0)
- xv. 14-028 T-GCB-E9 Salary Schedule – PARA (Shrider)
Tabled (5,0,0)
- xvi. 14-029 T-GCB-E10 Salary Schedule – Asst Principal (Shrider)
Vote to move to 3rd Reading (0-5-0) (Policy Closed)
- xvii. 14-034 T-GCB Professional Staff Contracts/Compensation (Shrider) *Tabled (5,0,0)*
- xviii. 14-035 T-GCBA Instructional Staff Contracts/Compensation (Shrider) *Tabled (5,0,0)*
- xix. 14-036 T-GCBB Admin Staff Contract (Shrider)
Tabled (5,0,0)
- xx. 14-037 T-GCBB-E Teacher Contract (Shrider)
Tabled (5,0,0)
- xxi. 14-038 T-GCBB-E1 Principal Contract (Shrider)
Tabled (5,0,0)
- xxii. 14-039 T-GCBB-E2 Contract for Admin Asst/BMgr/AP & SS (Shrider) *Tabled (5,0,0)*
- xxiii. 14-040 T-GCBB-E3 Custodial/Health Clerk/IA Contract (Shrider)
Tabled (5,0,0)
- xxiv. 14-041 T-GCBB-E3 Custodial/Health Clerk/IA Contract – No Benefits (Shrider) *Tabled (5,0,0)*
- xxv. 14-042 T-IHBIA Full Day Kindergarten
Vote to move to 3rd reading: (0,5,0) (Policy Closed)
- xxvi. 14-043 T-IBHIA-E Full Day Kindergarten Fee Schedule
Approved to 3rd Reading (5,0,0)
- xxvii. 14-011 T-IIB Class Size (Wanninger)
Tabled (5,0,0)

11. Discussion:

- A. March's Book Discussion - "An Introduction to Classical Education" by Christopher Perrin (DeMatteo/Coleman) *tabled*



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- A. Addition of 2nd Language at TPCA 2015-2016 (Coleman)
BJ indicated that the plan is to roll French out to 8th gr and HS this fall. He/Danielle recommend waiting to add other language at the elementary. DeMatteo asked for a 5 year plan for adding a 2nd lang at the elem/middle school. The plan should include stages, and define what will determine program success at each stage of implementation, and to be presented at next BOD meeting.
 - B. Strategic Planning Discussion (DeMatteo) Discussed forming an ad hoc committee of BOD and Admin to review the org chart and any needed changes, and the impact to the 5-year plan.
 - C. Assessment Waiver (DeMatteo/Coleman) Coleman presented edits to the BOD's Common Core Statement. Discussed the Assessment Waiver Letter: consensus was to present it to the district. However, BOD agreed to wait first for DeMatteo to speak with SVVSD BOD member Bob Smith to gauge what support could be expected.
 - D. Board Evaluation (DeMatteo) - *No Consent Vote Needed*
The BOD must do an evaluation of their effectiveness. BOD members are to work in self-assigned small groups, and bring their evaluations back for publication by the end of April.
 - E. Student Admission Policy (T-JFAB) Override. Current TPCA family, asked for an override to policy, to allow daughter (new CO resident) Alexis (8th grade) to attend TPCA.
- 13. Consent:**
- A. Exec 1: Personnel 24-6-402(4)(f) *tabled*
 - B. Exec 2: Personnel 24-6-402(4)(f) *tabled*
 - C. Exec 2: Personnel 24-6-402(4)(h) *tabled*
 - D. March's Book Discussion *tabled*
 - E. Addition of 2nd Language at TPCA 2015-2016 *tabled*
 - F. Strategic Planning Discussion
Vote to approve subcommittee with organizational focus 5,0,0
 - G. Assessment Waiver
Vote to accept the revisions to the Common Core Resolution, as amended. 5,0,0
 - H. Student Admission Policy (T-JFAB) Override
Vote to override policy T-JFAB, specifically allowing Alexis Garba-Garcia to begin school as soon as possible. 5,0,0
- 14. Board Communication:**
- A. Construction Update (Wanninger) *tabled*
 - B. Board Leadership Academy (DeMatteo) This Saturday, 9-12. 11 people signed up so far. Board Members are invited to attend also.
 - C. Merit Pay Ad-Hoc Committee (Howell) The final meeting will be Monday. Report will be presented at the next BOD meeting.
 - D. HS Awards (DeMatteo) asked that the recommendations for HS Awards be presented at the next BOD meeting.
 - E. Report Cards (Coleman) expressed concern that the school is no longer mailing report cards, but distributing by Infinite Campus.
 - F. BOD Member resignation. DeMatteo presented Randy Welch's resignation notice, effective March 16th.
- 15. Adjournment:** 9:57pm

