



**BOARD OF DIRECTORS'
MEETING MINUTES**
Twin Peaks Charter Academy
340 S. Sunset Street, Longmont, CO 80501
Thursday, April 16, 2015 at 7PM
East Campus Media Center



TPCA Mission Statement

Twin Peaks Charter Academy provides students with a rigorous education and the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.

Our Legacy:

"Academic Excellence"

Administration:

BJ Buchmann, Director/Principal
Danielle Feeney, Elem. Principal
Doug Bean, Dean of Students
Teal Maxwell, Dean of Academics

Board of Directors:

Kathy DeMatteo, President
Pete Wanninger, V. Pres.
Marisa Shrider, Treasurer
Jim Schauer, Secretary
Shelley Coleman, Member
Andrew Howell, Member
BOD Member Vacancy

Approved:

Jim Schauer
Name

BOD Secretary
Title

5/21/15
Date

1. **Executive Session 1:** 6:00 pm
 - A. Personnel 24-6-402(4)(f)
 - B. Student 24-6-402(4)(h)
2. **Executive Session 2:** 6:30 pm
 - A. Student 24-6-402(4)(h)
3. **Regular Session:** 7:00 pm (*PUBLIC IS INVITED*)
4. **Call to Order & Pledge of Allegiance:** DeMatteo opened the meeting and led the Pledge of Allegiance. BOD Members present: Kathy DeMatteo (Pres), Marisa Shrider (Treas), Jim Schauer (Sec), Shelley Coleman, Andrew Howell. Absent: Pete Wanninger (Vpres). Staff Present: BJ Buchmann (Dir/Prin), Danielle Feeney (Prin), Teal Maxwell-Richards (Dean of Academics), Doug Bean (Dean of Students), Tracy Volan (Sec to BOD), Sue Stagnitti, Diana Dolinar, Rob Moran, Megan Williams.
5. **Amendments to the Agenda:** Coleman added Textbook Reviews as Discussion to follow Recognitions. Coleman also asked to move Policy T-IGD review to Discussion, and issued a point of order to the BOD President. Per BOD process, DeMatteo reminded the BOD that policies are to be presented for 1st reading, then discussed, and the BOD then votes whether to open the policy for further review. DeMatteo asked the BOD members to vote on whether the item should be listed in first reading, or as a discussion item. First Reading was determined by vote of 3 to 2 (Coleman, Schauer).
6. **Audience Participation:** N/A
7. **Recognition:** Buchmann recognized the 8th grade and HS students and parents for all their work in supporting Prom. Also, Fang, for appearing at the Charter School Rally at the state Capital where he bumped knuckles with the Gov, and Speech & Debate for debating on the floor of the Capitol, with one of our students receiving an award. And the Auction Committee for yet another year of growth in fundraising, and Linda Goldman for organizing TPCA's participation in the SVVSD Art Fair. Feeney also recognized Annie Wilson for her work on behalf of TPCA with the art fair. Feeney also recognized PTO and Boosters for leadership and thoughtfulness in working to build a K-12 structure. Maxwell recognized the teachers who helped with recruiting at the various job fairs. DeMatteo recognized Building Corp for bringing the green fields to fruition. Moran recognized Brad Carsten and Pam Wanninger for their work in incorporation statistics elements into their classrooms.
8. **Approval of Minutes:**
 - A. BOD Minutes: April 2, 2015
Approved 5-0-0
9. **Treasurer's Report:** Shrider presented updated financials.
10. **Admin Report:** Bean presented an update on SWIS/PBIS referrals, as well below the national average. Have had successful beta tests of PBIS program, and plan to roll it out next year. Buchmann thanked Jen Whitmer, Liz Miloradovich, and team for leading the PBIS testing. Feeney noted that several of our teachers have been nominated for the Encore Awards (Brad Agee, Rhonda Vahlencamp, Andrea Balster, Jessica Bianco, Michelle Kempkes, Dallin Witt).



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11. Committee Reports: As presented in packet. Committees to provide summary reports in Mary.

- A. Accountability
- B. Athletics/Activities
- C. Auction
- D. Curriculum
- E. Faculty
- F. Finance
- G. Marketing
- H. Other

1. Action Items:

- A. First Reading:
 - i. 14-049 T-IGD Curriculum Adoption (Coleman)
Tabled 4-0-1(Coleman)
- B. Second Reading:
 - i. 14-048 T-IKAB Report Cards (Schauer)
To 3rd Reading: Approved 4-1(Coleman)-0
 - ii. 14-013 T-GCOA-E Teacher Evaluation Rubric (Schauer)
Tabled 5-0-0
 - iii. 14-046 T-KHB Advertising and Sponsorships (Howell)
To 3rd Reading, Amended Approved 5-0-0
 - iv. 14-047 T-KHB-R Advertising and Sponsorships (Howell)
To 3rd Reading, Amended Approved 5-0-0
 - v. 14-034 T-GCB Professional Staff Contracts/Comp (Shrider)
Tabled 5-0-0
 - vi. 14-035 T-GCBA Instructional Staff Contracts/Comp (Shrider)
Tabled 5-0-0
 - vii. 14-036 T-GCBB Admin Staff Contract (Shrider)
Tabled 5-0-0
 - viii. 14-037 T-GCBB-E Teacher Contract (Shrider)
Tabled 5-0-0
 - ix. 14-038 T-GCBB-E1 Principal Contract (Shrider)
Tabled 5-0-0
 - x. 14-039 T-GCBB-E2 Contract for Admin Asst/Fin/HR (Shrider)
Tabled 5-0-0
 - xi. 14-040 T-GCBB-E3 Custodial/Health Clerk/IA Contract (Shrider)
Tabled 5-0-0
 - xii. 14-041 T-GCBB-E3 Custodial/Health Clerk/IA Contract – No Benefits (Shrider)
Tabled 5-0-0
- C. Third Reading:
 - i. 14-045 T-IC-ICA-E School Calendar 2015-16 (Howell)
To Policy: Approved 5-0-0
 - ii. 14-044 FY16 Proposed Budget (Shrider)
Approved 5-0-0
 - iii. 14-022 T-GCB-E1 Teacher Salary Schedule (Shrider)
To Policy: Approved 5-0-0



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- iv. 14-022 T-GCB-E2 Salary Schedule – Instructional Asst (Shrider)
To Policy: Approved 5-0-0
- v. 14-023 T-GCB-E3 Salary Schedule – Sec/Clerk/Bkkpr (Shrider)
To Policy: Approved 5-0-0
- vi. 14-024 T-GCB-E4 Salary Schedule – Custodian (Shrider)
To Policy: Approved 5-0-0
- vii. 14-027 T-GCB-E8 Salary Schedule – Playground Monitor, Building Aid (Shrider)
To Policy: Approved 5-0-0
- viii. 14-028 T-GCB-E9 Salary Schedule – PARA (Shrider)
To Policy: Approved 5-0-0
- ix. 14-018 T-JQ-E1 Schedule of Student Fees (Shrider)
To Policy: Approved 5-0-0
- x. 14-019 T-JQ-E2 Fees Schedule – Athletics & Activities (Shrider)
To Policy: Approved 5-0-0
- xi. 14-014 T-IJOA Field Trips (Shrider)
To Policy: Approved 5-0-0
- xii. 14-015 T-IJOA-E Field Trips Form (Shrider)
To Policy: Approved 5-0-0
- xiii. 14-016 T-IJOA-R Field Trips (Shrider)
To Policy: Approved 5-0-0

12. Discussion:

- A. Strategic Discussion: Athletic Facilities Donations (DeMatteo)
- B. High School Awards (DeMatteo)
- C. Construction Update (DeMatteo/Wanninger)
- D. Facilities Usage 2015-16 (DeMatteo)
- E. Book Review (Coleman)
 - Diana Dolinar presented the elementary text recommendation, based on sub-committee review of 3 different text options. The recommendation is for the Core Knowledge Language Arts Program, which also includes training.
 - Sue Stagnitti presented the recommendation for the French text. Sub-committee review recommends "Bien dit!" as it's student-friendly, follows the same format as our current Spanish texts, is thorough, includes activities, has good review sections, and includes and online textbook. Plus the book can be used for both 1st year French at the HS, and for French A & B (half book each time) at the middle school level.
 - Megan Williams presented the text recommendation for the High School Health course. Sub-committee recommendation includes a "directive abstinence" approach to support BOD policy, has a reasonable scope and sequence, comes with grade appropriate videos and online access tools for educational support. Teacher resources are user friendly. Publishing date is 2014, so will have a long shelf life.



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- Rob Moran presented recommendation for AP Psychology text. Rob noted that AP Psychology is often used as an introduction to AP for students, as there is no prerequisite, and that our students have expressed an interest in this course. The text the subcommittee recommended is built for success on the test, with support. It comes with e-books, online tools, and a "strive for a five" study guide for test prep.

13. Consent:

- | | |
|--|-----------------------|
| A. Exec 1: Personnel 24-6-402(4)(f) | <i>Tabled</i> |
| B. Exec 1: Student 24-6-402(4)(h) | <i>Tabled</i> |
| C. Exec 2: Student 24-6-402(4)(h) | <i>Tabled</i> |
| D. Strategic Planning: Athletic Facilities | <i>Tabled</i> |
| E. Construction Update | <i>Tabled</i> |
| F. Facilities Usage | <i>Tabled</i> |
| G. Display recommended text books for 30 day review for K-5 Language Arts, French, Health, Psychology. | <i>Approved 5-0-0</i> |

14. Board Communication:

- DeMatteo set BOD Special Session meeting April 23 at 6:30 to discuss the remainder of this agenda.
- Book Review resumes on May 7th, with the first half of "Introduction to Classical Education."

Motion to extend to 10:30pm: 1(Shrider)-4-0

15. Adjournment: 10:00pm.