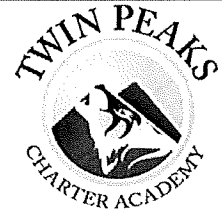




BOARD OF DIRECTORS' MEETING AGENDA
Twin Peaks Charter Academy
340 S. Sunset Street, Longmont, CO 80501



Saturday, July 18, 2015 at 9AM
SVVSD Learning Center – Timberline Room
401 S. Pratt Parkway, Longmont

TPCA Mission Statement

Twin Peaks Charter Academy provides students with a rigorous education and the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.

Our Legacy:

"Academic Excellence"

Administration:

Interim Director: Mic Finn
Elem. Principal : Danielle Feeney
Interim MS/HS Principal: David Yu

Deans:

Academics : Teal Maxwell-Richards
Athletics & Activities: Scot McNutt
Instr. Technology: Brad Agee
Students: Doug Bean

Board of Directors:

Kathy DeMatteo, President
Pete Wanninger, V. Pres.
Jim Schauer, Treasurer
Shelley Coleman, Secretary
Janay Bahnsen-Price, Member
Chuck Gravelle, Member
Andrew Howell, Member

I. Welcome

DeMatteo opened the meeting.

BOD in attendance: Kathy DeMatteo(Pres), Pete Wanninger(V Pres), Jim Schauer (Treas), Shelley Coleman (Sec), Janay Bahnsen-Price, Chuck Gravelle, Andrew Howell.

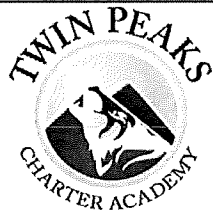
Staff: Mic Finn(Director), Danielle Feeney (K-5 Prin), David Yu (6-12 Prin, via phone/skype), Scott McNutt (Dean of Athletics & Activities), Mary Beth Cowie (Financial Administrator), Tracy Volan (Exec Assistant), Carol Gerke, Jenni Ransburg, Jen Whitmer, Diana Dolinar, Liz Miloradovich. Others: Lisa Barilla

II. Review: DeMatteo presented a quick review of responsibilities, resources, etc.

- A. TPCA Mission Statement
- B. Board Member Agreement and Expectations
 - i. Board Member Job Descriptions T-GCA-E19
 - ii. Conflict of Interest T-BCB
 - iii. Board Member Agreement T-BOD
 - iv. Sunshine Law (Open Records/Meeting Requirements)
 - v. Professional Behavior
 - vi. Professional Development
 - a. First year requirements
 - b. Ongoing board training
- C. Policy Review & Reference
 - i. Policy Development T-BGB & T-BGB-E
 - ii. Guiding Principles
 - iii. Other Governing Documents:
 - i. TPCA Bylaws
 - ii. TPCA Charter
 - iii. TPCA Contract (expires 2016)
 - iv. Style Guide

III. Committee Assignments DeMatteo presented a quick review of responsibilities, resources, etc.

- A. Expectations Review & Charge Letters
- B. Committee Minutes
 - i. Template
 - ii. Timing Requirements
- C. Q&A



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IV. Review Distinctions of Vision, Values, Strategy Tactics (Marla Riegel)

- A. Vision
 - i. Student Achievement
 - ii. Financially Sound
 - iii. School Climate: Present & Discuss
- B. Values
 - i. Guiding Principles
 - ii. Key Points

V. Strategic Plan:

- A. 5 Year View
- B. 3 Year View

Reigel reviewed IV & V with the group, presenting the day's objective of developing the top goals for the new year, and tasks to work toward achieving them.

***** LUNCH BREAK (12 - 1 pm) *****

VI. Tactical Plan

- A. One Year Goals (Top 5 for 2015/16)

VII. Action Plan

- A. Brain Walk Exercise
- B. Select Themes, Trends, Key Points
- C. Develop 90 day action plan
- D. Reality Check & Debrief
 - i. Identify possible barriers
 - ii. Compare to Vision/Guiding Principles

VIII. Closing Comments & Follow-Up Process

- A. Accountability for plan. (Goal Group Leaders were assigned. See "Implementation Plan Document" for more information.)
- B. Quarterly 90-day goal session & Monthly 1-on-1 team leader follow-up

IX. Board Wrap Up

- A. Communication Expectations
- B. Q&A

X. Adjournment 4pm



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- A. Communication Expectations
- B. Q&A

X. Adjournment

Approved: _____
 Date: 8-20-15
 Name: Shelley Coleman
 Title: Board Secretary

