

**BOARD OF DIRECTORS'
MEETING MINUTES**

**Twin Peaks Charter Academy
340 S. Sunset Street, Longmont, CO 80501**

**January 7, 2016, 5:30pm
East Campus Media Center**



TPCA Mission Statement

Twin Peaks Charter Academy provides students with a rigorous education and the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.

Our Legacy:

"Academic Excellence"

Administration:

Interim Director: Mic Finn
Interim MS/HS Principal: David Yu

Deans:

Academics : Teal Maxwell-Richards
Athletics & Activities: Scot McNutt
Instr. Technology: Brad Agee
Students: Doug Bean

Board of Directors:

Kathy DeMatteo, President
Pete Wanninger, V. Pres.
Jim Schauer, Treasurer
Shelley Coleman, Secretary
Chuck Gravelle, Member
Andrew Howell, Member
Member Vacancy

1. **Regular Session:** 5:30 pm (*PUBLIC IS INVITED*)
2. **Call to Order & Pledge of Allegiance:** DeMatteo opened the meeting. BOD present: Coleman, DeMatteo, Gravelle, Howell, Schauer, Wanninger. Staff present: Finn, Yu, Maxwell-Richards,, Carol Gerke, Rhonda Vahlenkamp, Dena Terry. Others present: Marisa Shrider, Kami Schauer
3. **Amendments to Agenda:** Removed Exec Session 1B(Student 24-6-402(4) (h)) and Exec Session 2.
4. **Audience Participation:** Carol Gerke: Voiced opinion about the Director selection process: level of Board member involvement and communications about the final Board decision. Kami Schauer: Voiced opinion that the recent decision to not allow a Board member's relative to print the spirit wear may be in conflict with the spirit of the volunteers because it causes the volunteers to spend more money on other things. Asked the Board to reconsider decision.
5. **Recognition:** Finn: Carrie Payne and friend and redecorating the Library through money via the PTVO. Jose Rodriquez for his hearing/vision screening process—running 500 students through. Custodians—Diana Mattis, Pam Carol, Alfredo Rodriquez. Administrative team: Teal Maxwell-Richards, Doug Bean, Brad Agee, Scott McNutt – we couldn't do it without their efforts. They do not hear "thank you" enough.
Yu: Thanks to Mic for coming out of retirement. He's at every committee meeting, at every open house, at every event he can make. Molly Creek for taking on task after task. She accepts new tasks without hesitation and complaint and represents the school well. Pam Wanninger comes to David with many ideas and a willingness to try new things. Has seen tremendous growth in her as a teacher.
Maxwell-Richards: Rob Moran for processing a lot of PARCC data. Lucy Copperberg for her ability to make sure assessments are ready. Brad Agee for getting the school ready for PARCC assessments. Raquel DeGroot for continuing to connect with parent community.
Gravelle: Thanks to the administrative team and the entire staff for continuing to do their jobs day in and day out.
6. **Approval of Minutes:**
 - A. BOD Meeting 12/16/15 (Work Session)
Approved (6,0,0)
 - B. BOD Meeting 12/17/15
Approved (5,0,1(Coleman))
7. **Action Items:**
 - A. First Reading
 - i. 15-029 T-GCA-R40-42 - Remove job descriptions from policy (Howell)
Motion to Fast Track: Not Approved (1(Wanninger), 5, 0)
Motion to Move to 2nd Reading: Not Approved (0,6,0)
 - B. Second Reading
 - i. 15-020 T-GCA Staff Positions (Howell)
Motion to Table: *Approved (6,0,0)*
 - ii. 15-021 T-GCAB Administrative Staff Positions (Howell)
Motion to Table: *Approved (6,0,0)*



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iii. 15-019 T-GCA-R1-39 - To remove job descriptions from policy (Howell)

Motion to Table: Approved (6,0,0)

iv. 15-028 GCB-E-11 Financial Admin Salary Schedule (Schauer/Wanninger)

Motion to Move to 3rd Reading Approved (6,0,0)

C. Third Reading

i. 15-027 Supplemental Budget (Schauer)

Motion to Table Approved (6,0,0)

ii. 15-018 T-GBK/T-KE-E Grievance Policy Flow Chart (Coleman)

Motion to Approve to Policy: Approved (6,0,0)

8. Discussion Items:

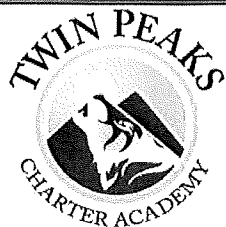
- A. District Meeting (DeMatteo) BOD has invited TPCA BOD to attend a training on Charter rights. Jim will attend. January 20, 2016, 6pm.
- B. Board Member Appointment (Wanninger) A special announcement will be sent out to school asking for parents to declare their interest to the Board. They will need to contact the Board in one week's time. An appointment will be made at that time.
- C. Board Member Election (Wanninger) Election will be 30th and 31st of March. Nominations due by 16th of March.
- D. Director Hiring Process (Howell) Reviewed initial agreements on hiring process. Discussion about revising the process to reconcile differences between the interview teams' and the Board's questions to the candidate.
- E. Board Structure (DeMatteo) Presented ideas on the committee structure from BoardOnTrack.com, an organization focused on strong charters boards.
- F. Inspired Business Contract (Wanninger) Discussion around the efficacy of the last four months of the contract and if it should be continued through the remainder of the school year.

9. Consent - Regular Session:

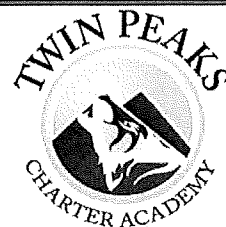
- A. District Meeting *No Vote*
 - B. Board Member Appointment *No Vote*
 - C. Board Member Election *No Vote*
 - D. Director Hiring Process *No Vote*
 - E. Board Structure *No Vote*
 - F. Inspired Business Contract.
- Motion: To Approve the Contract *Not Approved: (1 (Schauer), 5, 0)*

10. Board Communication: DeMatteo: Board packet documents continuing to come in late. Reminder to get them in on time. Committee Meetings: if on master calendar, you must meet. It must be communicated out if the meeting gets cancelled. DeMatteo also announced that she will not be Board president next year, and so someone needs to think about succession training.

Adjourned: 8:59 pm



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- 11. Executive Session 1:** Called to order 9:00pm
Attending: DeMatteo, Coleman, Gravelle, Howell, Wanninger, Finn
A. Personnel 24-6-402(4)(f)
- 12. Consent – Executive Session:**
A, Exec 1 - Personnel 24-6-402(4)(f) No Vote
- 13. Adjournment:** Adjourned 9:24pm

Approved:
<u>Shelley Coleman</u>
Signature
<u>2-4-16</u>
Date
<u>Board Secretary</u>
Title

