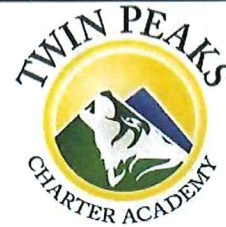


**BOARD OF DIRECTORS
MEETING MINUTES**



**Twin Peaks Charter Academy
340 S. Sunset Street, Longmont, CO 80501**

**March 31, 2016, 6:00pm
East Campus Media Center**

TPCA Mission Statement

Twin Peaks Charter Academy provides students with a rigorous education and the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.

Our Legacy:

"Academic Excellence"

Administration:

Interim Director: Mic Finn
Interim MS/HS Principal: David Yu

Deans:

Academics: Teal Maxwell-Richards
Athletics & Activities: Scott McNutt
Instr. Technology: Brad Agee
Students: Doug Bean

Board of Directors:

Kathy DeMatteo, President
Pete Wanninger, V. Pres.
Jim Schauer, Treasurer
Shelley Coleman, Secretary
Tim Ellis, Member
Chuck Gravelle, Member
Andrew Howell, Member

1. **Special Session:** 6:00pm (*PUBLIC IS INVITED*)
2. **Call to Order & Pledge of Allegiance:** DeMatteo opened the meeting.
BOD Attending: Coleman, DeMatteo, Ellis, Gravelle, Howell, Schauer, Wanninger
Staff: Finn, Yu, Maxwell-Richards, Cowie, Moran, Marilyn Putrah
Others: Heather Lennert

3. Action Items

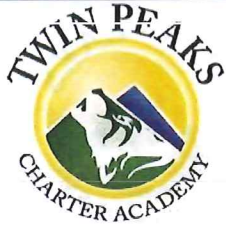
- A. First Reading
 - i. 15-039 T-GCB-E3 Salary Schedule - Sec/Clerk/Bookkeeper (Schauer)
Motion: To Table Approved(7-0-0)
 - ii. 15-040 T-GCB-E6 Salary Schedule - Dean (Schauer)
Motion: To Fast Track to Policy Approved (7-0-0)
 - iii. 15-041 T-GCB-E7 Salary Schedule - Registrar (Schauer)
Motion: To Fast Track to Policy As Amended Approved (7,0,0)
 - iv. 15-043 T-GCB-E12 Salary Schedule - Human Resources (Schauer)
Motion: To Fast Track to Policy As Amended Approved (7,0,0)
 - v. 15-044 T-GCB-E13 Salary Schedule - Sec to BOD/Exec Assist. (Schauer)
Motion: To Fast Track to Policy As Amended Approved (7,0,0)
 - vi. 15-045 T-GCB-E14 Salary Schedule - Maintenance Supvr (Schauer)
Motion: To Fast Track to Policy As Amended Approved (7,0,0)
 - vii. Volunteer Coordinator T-GCB-E-15 (Schauer)
Motion: To Fast Track to Policy As Amended Approved (7,0,0)

B. Second Reading

- i. 15-038 Budget 2016-2017 (Schauer)
Motion: To Move to 3rd Reading Approved (7,0,0)
- ii. 15-035 T-JJ-E1 Student Participation Contract (Schauer)
Motion: To Move to Policy Approved (7,0,0)
- iii. 15-032 T-JQ Student Fees, Fines and Charges (Schauer)
Motion: To Table Approved (7,0,0)

4. Discussion Items:

- A. Land Lease – The County has requested that our lease be updated to the City of Longmont Designation for the parcel the school leases from the TPCA Building Corporation.
- B. Marketing Discussion - How to make the enrollment meetings more effective. Compared with other schools, it was felt TPCA needed to add a "Focus Program." Students need to leave with something tangible upon graduation (e.g. Certificate of...). Mktg Committee to work with other Committees for a better way to message what TPCA offers. DeMatteo to set up a follow up meeting with Admin. The goal will be to have a new plan by next year Enrollment meetings.



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C. Election Results

2-yr Terms:

Tim Ellis, Jody Reenan, Marisa Shrider, Pete Wanninger

1-yr Term:

Jim Schauer

5. Consent

A. Land Lease

Motion: To approve the amended lease

Approved (6-0-1(Gravelle))

B. Marketing Discussion

No Vote

C. Election Results

No Vote

Meeting Adjourned: 7:47pm

Minutes Approved:

Shelley Coleman

Signature

5-5-16

Date

Board Secretary

Title