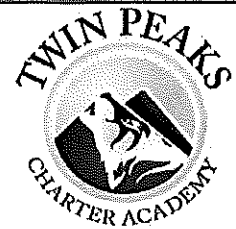




## BOARD OF DIRECTORS' MEETING MINUTES

Twin Peaks Charter Academy  
340 S. Sunset Street, Longmont, CO 80501

December 15, 2016  
East Campus Media Center



### TPCA Mission Statement

*Twin Peaks Charter Academy provides students with a rigorous education and the foundations of virtue and character, building cultural literacy through a rigorous, content-rich curriculum in an encouraging environment.*

### Our Legacy:

*"Academic Excellence"*

### Administration:

Director: Joe Mehsling  
Secondary Principal: David Yu  
Elem. Principal : Amber Coniff

### Deans:

Academics : Teal  
Maxwell-Richards  
Athletics & Activities:  
Cameron Wright  
Instr. Technology: Brad Agee  
Students: Doug Bean  
Students: Karen Dauer

### Board of Directors:

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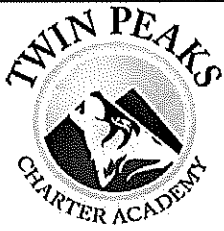
1. **Executive Session: 6:30pm**
  - a. Personnel 24-6-402 (4)(f)
  - b. Student 24-6-402 (4)(f)
2. **Regular Session 7:00pm (Public is Invited)**
3. **Call to Order & Pledge of Allegiance:**

DeMatteo called the meeting to order.  
BOD present: DeMatteo, Schauer, Reenan, Ellis, Gravelle, Casey, Shrider  
Staff Present: Mehsling, Yu, Coniff, Maxwell-Richards, Wright, Bean, MB Cowie  
Visitors Present: P. Wanninger, P. Wanninger, J. Rodriguez, L. Ingegneri, P. Joshi, H. McChesney
4. **Amendments to Agenda:**

Move Discussion Item 11b after Administrator's Report
5. **Audience Participation:**

None
6. **Recognition:**

**O & A Stone Company - Recognition for donation**  
Mehsling and DeMatteo presented Jose Rodriguez-Lopez with a Certificate of Appreciation for the generous donation of the stone signs that his family's company, O & A Stone Company, donated to Twin Peaks Charter Academy.  
**Coniff** - Sandy Sandman is just an overall great member of the Twin Peaks team. She organizes our fall and spring book fairs, runs the Reading Challenge, and coaches cross country. She also supports our teachers by taking classes to the library and helping with iReady assessments.  
**Yu** - Morgan Lilley: Though Morgan is a first year teacher, you would never know it by her actions. Morgan has been a tremendous asset to our athletic department as she has helped coach the JV Girls and JV Boys basketball teams, worked as the line judge, taken tickets, and worked the scoreboard. As Coach Wright stated, "She is a rock star and a half." Additionally, she has made incredible relationships with the students. One of our most troubled students works his hardest for her class. She is always pleasant and positive as she lightens the room with her personality.  
**Bean** - Annie Wilson for her work with the art students and the teachers. Her projects tie into Core Knowledge and many can be viewed on the walls outside of her room.  
**Maxwell-Richards** - Lucy Copperberg works tirelessly to ensure that the needs of our English Learners are being met. Her expertise and dedication are tremendous assets to TPCA students and staff. Currently, she is working with Brad Agee to prepare for ACCESS testing. I would like to recognize both Brad and Lucy for their work to make sure TPCA students are tested according to state requirements with as little disruption to instruction as possible.  
**Agee** -As submitted in Board Report  
**Wright** - Wendy Klusack. She has hit the ground running, helping organize our forms and systems, reaching out to other athletic secretaries in the district for advice and networking, working on new ideas for how to streamline our processes and will be a great resource for me as we move all the programs for our kids forward. Super excited to have her.



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**Ellis** - Jose Rodriguez-Lopez, Adriana Solc, and Pooja Bahirat for making the West Campus office welcoming and always greeting the community with a smile every morning.

**Shrider** - Beth Chaudri for her amazing choir concert and being well prepared. It was well done.

**DeMatteo** - Wendy Klusack for showing a level of competence and kindness in her new role. Also, Lisa Mansfield for preparing the Board packets and easing into her new position this year keeping the Board organized and on top of policies.

**7. Approval of Minutes:**

a. December 1, 2016  
Approved 6-0-1 (Gravelle)

**8. Administrator's Report**

**Mehsling** - Reported that we have our PARCC testing schedule in place. Testing will be done on paper and pencil, except for CMAS, which will be done on Chromebooks.

a. Principal's Report  
**Coniff** - As submitted in Board Report  
**Yu** - As submitted in Board Report

b. Dean's Report  
**Bean** - As submitted in Board Report  
**Daurer** - As submitted in Board Report  
**Maxwell-Richards** - As submitted in Board Report

**Agee** - As submitted in Board Report  
**Wright** - As submitted in Board Report  
c. Treasurer & Financial Administrator's Report  
**Cowie** - As submitted in Board Report

**11b.** - Secondary Schedule (Guest: Mehsling Sponsored by Schauer)  
Mehsling shared with the Board the need to change the Secondary Schedule to a possible Day A/Day B schedule. Also, to increase Language Arts and Math in middle school to daily for 85 minutes a day, Social Studies and Science would be every other day. Yu emphasized looking at current data, we need to make a change. Maxwell-Richards said it is evident we need to do something to improve academic excellence. Bean shared that it will help build community with the lower level students and allow more opportunities for student aide positions. It would also allow more collaboration time in the day amongst teachers.

**9. Committee Reports**

a. Accountability - Schauer  
Meeting Minutes - As Submitted in Board Report  
b. Finance - Shrider  
Meeting Minutes - As Submitted in Board Report  
c. Governance - Reenan  
Meeting Minutes - As Submitted in Board Report  
d. Community Development - Ellis  
Meeting Minutes - As Submitted in Board Report



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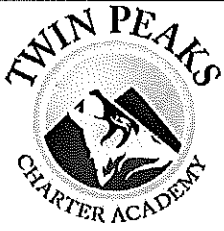
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10. **Action Items:**
- a. **First Reading:**
- i. 16-054 T-IHAAD-E Double Dose Reading - Literacy Plan  
Motion to move to 2nd Reading to Fast Track - Approved 6-0-1 (Ellis)  
Motion to remove from Policy - Approved 6-0-1 (Ellis)
- b. **Second Reading:**
- i. 16-055 T-JH-R Attendance Policy/Student Absence & Excuses  
Motion to 3rd Reading - Approved 7-0-0
  - ii. 16-056 T-JFAB Admission of Students  
Motion to 3rd Reading - Approved 7-0-0
  - iii. 16-053 Supplemental/Amended Budget 16/17  
Motion to Fast Track - Approved 7-0-0  
Motion to Approve as Presented - Approved 7-0-0
  - iv. 16-026 T-CFB - E Director Evaluation Form (Draft 3)  
Motion to 3rd Reading - Approved 7-0-0
  - v. 16-027 Appendix F Bylaws  
Motion to table - Approved 7-0-0
- c. **Third Reading:**
- i. 16-009 T-JH Attendance Policy/Student Absence & Excuses  
Motion to move to Policy - Approved 7-0-0
  - ii. 16-0002 T-JKD/T-JKE Grounds for Suspension and Dismissal  
Motion to move to Policy - Approved 7-0-0
  - iii. 16-004 T-JKD/T-JKE-R Grounds for Suspension and Dismissal  
Motion to move to Policy - Not Approved 0-7-0
  - iv. 16-005 T-IHAAD Double Dose Reading  
Motion to remove from Policy - Approved 7-0-0
  - v. 16-007 T-IHAMC HIV/Aids Education  
Motion to remove from Policy - Approved 7-0-0
11. **Discussion Items:**
- a. Timberwolf Trot - (Guest: McChesney-Sponsored by Ellis)  
Heather McChesney, PTVO President, presented to the Board a report on the annual fundraiser Timberwolf Trot, sponsored by an outside company, Boosterthon. Total amount collected to date is \$33,852. Boosterthon does keep approximately 50% of that. Concerns were shared by Board members that number was high. McChesney asked if there was a possibility of hiring a parent volunteer to coordinate this event next year. Mehsling would like the dates to coordinate with our Homecoming/Spirit week. DeMatteo recommended to McChesney to write down priorities before considering hiring somebody and bring some options back to the Board before making a decision on next year's fundraiser.
- b. Secondary Schedule (Guest: Mehsling Sponsored by Schauer)
- c. Strategic Plan - Committee Review - Governance (Reenan)
- Reenan shared the spreadsheet with the Board on the policies that are in line to be looked at in the following months and where the committee is at on the current policies.
- Casey is going to take the lead on recruitment for new Board members. She will meet with Leadership on getting names of parents who would be an asset to representing our school. DeMatteo is willing to continue teaching the Leadership class she has done in the past for training purposes.



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12. **Consent - Regular Session:**  
None

13. **Consent - Executive Session:**  
a. Personnel 24-6-402 (4)(f)  
Tabled  
b. Student 24-6-402 (4)(f)  
Tabled

14. **Board Communication:**  
Board is unable to vote on possible secondary schedule change since it was not added as a consent item. It will be voted on at the next meeting.

15. **Adjournment:** 9:56

Approved:	
Name	<u>Jody Reenan</u>
Title	<u>BOD SECRETARY</u>
Date	<u>1/19/17</u>