

TWIN PEAKS CHARTER ACADEMY K-10
2012-2013 Letter of Intent to Re-Enroll/Student Fee Schedule



Dear Parents,

1. **Our public lottery date is January 31, 2012. To ensure 2012-2013 re-enrollment space for your student, you must complete and return this form to the school office by Friday, January 27, 2012.**
2. **With the return of this form please pay the 2012-2013 student fee for your student or choose an alternate payment option from the choices below. For Middle School and High School students, all electives, activities, and assessment fees will be assigned after final course registration is completed in early August.** Please see the revised Fees policies, T-JQ-E1, T-JQ-E2 and T-IHBIA-E for all details about Fees. These are included in the 1/5/12 Howl and at www.twinpeakscharter.org > About Us> TPCA Governance> Policies> Section J Students.
 - For siblings who will be **Kindergarteners in 2012-2013**, please **pick up a registration packet** from the office ASAP. As published in the Howl since November 17, **completed packets with fees will be accepted beginning 8:00 AM, Tuesday, January 10, 2012. and used to fill classes on a "first registered/first enrolled" basis. 2012-2013 Kindergarteners must be 5 years old by October 1, 2012.**
 - **For all other siblings in grades 1-10 who are not currently enrolled**, please submit a Sibling Registration form for each one. Forms are available at the office or at www.twinpeakscharter.org under Admissions. Siblings will be placed on a wait list with priority over the public lottery. No student fees are collected until enrollment is offered. First graders must be 6 years old by October 1, 2012.

Full name of your current K-10 student:	Current Grade	2012-2013 Grade	Re-enrolling for 2012-2013	
_____	_____	_____	YES _____	NO _____
_____	_____	_____	YES _____	NO _____
_____	_____	_____	YES _____	NO _____
_____	_____	_____	YES _____	NO _____

STUDENT FEES DUE At Re-Enrollment or by MAY 1, 2012:

K-5th Grade: \$100.00 per student (RL discount= \$75.00, FL discount= \$50.00) see *NOTE

6th- 8th Grade: \$150.00 per student (RL discount= \$112.50, FL discount=\$75.00) see *NOTE

9th - 11th Grades: \$190.00 per student* (RL discount= \$142.50, FL discount=\$95.00) see *NOTE

NOTE: For Middle School and High School, all electives, activities, and assessment fees will be assigned after final course registration is completed in early August.

Please check and complete one of these options:

- I am re-enrolling my student/s with payment of the full student fee/s of \$ _____ at this time.
- I am re-enrolling my student/s and will pay the student fee by the due date of May 1, 2012.
- I am setting up a payment plan of monthly installments now with the Business Office and will make my first payment by February 1, 2012.

Payment Options:

- Personal check payable to TPCA, (A \$25.00 charge will be assessed to parent for any checks returned due to insufficient funds). If you have students in both K-8 and High School, please pay High School fees with a separate check.
- Cash in exact amount,
- New to TPCA: REV TRAK offers an on-line credit card option linked to our website or in person credit card payments at the school office.

***NOTE: No RL/FL discount is available if the fee is not paid** (or pre-arranged fee payment installment paid) **within 30 days of the fee due date. For Student fees at Re-enrollment, this date is May 1, 2012.** If you qualify for reduced (RL) or free lunch (FL) under the Federal Free Lunch program, we will honor your 2011-2012 status for the 2012-2013 student fee, however, you must re-apply for 2012-2013 qualification by 10/1/12. If your status changes in 2012-2013, you will be responsible for any additional difference.

Parent Signature _____ Date _____

Office Use: Received by _____ Date _____ Check # _____ Check Amount \$ _____ 11-12 FL _____ RL _____ Qualified _____

2012-2013 FEE INFORMATION

I. Student Fees:

Please see the revised fees policies, T-JQ-E1, T-IHBA-E and T-JQ-E2 for all details about Fees. These are posted at www.twinpeakscharter.org > About Us> TPCA Governance> Policies> Section J Students. The annual student fee is collected at the time of enrollment or annual re-enrollment. In addition to this fee, students will be requested to bring specific, necessary supplies for their own use in the classroom. The Student Supply lists for those items are published each spring.

**STUDENT FEES ARE DUE by the published due date for re-enrolling students
or within 30 days of enrollment for new students**

K-5th Grade: \$100.00 per student (RL discount= \$75.00, FL discount= \$50.00) see*NOTE

6th- 8th Grade: \$150.00* per student (RL discount= \$112.50, FL discount=\$75.00) see*NOTE

9th - 11th Grades: \$190.00* per student* (RL discount= \$142.50, FL discount=\$95.00) see *NOTE

Note: For Middle School and High School, all additional electives, activities, or assessment fees will be assigned after final course registration is completed.

*NOTE: **No RL/FL discount is available if the fee is not paid within 30 days of the due date.**

- Student fees will be charged as follows:
 - 100% of total fee for students who enroll within the first quarter
 - 75% of total fee for students who enroll within the second quarter
 - 50% of total fee for students (K-5 only, no 6-11 admissions after 2nd quarter) who enroll within the third quarter.
 - Payment may be made by installments if arrangements have been made with the school office.
- Student fees will be refunded as follows for enrollment withdrawals if the parent provides a written request to the Registrar within 30 days of the withdrawal date.
 - Withdrawal on or before June 1: 75% refund of student fee paid
 - Withdrawal on or before July 1: 50% refund of student fee paid
 - Withdrawal on or before August 1: 25% refund of student fee paid
 - There will be no refund for withdrawals after August 1.

2. Full Day Kindergarten Only:

- a. An additional one-time fee of \$100.00 per student for surplus supplies is required at time of registration. This fee is non-refundable and no discount is offered on this fee for free or reduced lunch qualified students.
- b. A signed parent contract regarding tuition payment must be submitted to the school office with the first tuition payment.
- c. The monthly tuition rates for full day Kindergarten are listed below and are based on 10 month year. **The first payment is due August 1.**
 - \$325.00 per month for 10 months
 - \$300.00 per month for 10 months for RL (reduced lunch qualified) applicants
 - \$275.00 per month for 10 months for FL (free lunch qualified) applicantsA 5% discount is given on Kindergarten tuition if paid in full for the year by August 1.

3. Sixth Grade Outdoor Ed:

The 6th Grade Outdoor Education field trip occurs every fall. Attendance is optional. Participating students are required to pay for all necessary costs associated with the trip, approximately \$130.00 per student. Trip information is provided in the fall.