

Annual Evaluation and Observation Cycle

Annual Requirements:

Year One-

Two documented formal observations by Principal including post-observation conference.
End of the year evaluation

Year Two-

Documented observation by Principal.
Portfolio Review with goal setting

Year Three-

Documented formal observation by Principal including post-observation conference
End of the year evaluation

- Subsequent years continue cycle of year two or three.
- Teachers may ask for a second evaluation from the principal on request.
- Definition of evaluations:
 - “Formal observation” means a pre-scheduled observation of a full lesson, which is scored according to a predetermined formula.
 - A documented observation may include, but is not limited to a formal observation and/or any number of non-scheduled drop in observations. Drop in observations will be documented.

Cross Ref: T-CFBA Evaluation Oversight

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